

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, March 6, 2024 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members. Please keep in mind, Marion Anderson. Her husband, Andy, is a career firefighter here and is also a former Commissioner.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Minkler, Sr., Commissioner Patrick Kenny, Commissioner Jay Barcellona, Commissioner Jeffrey Moran
ALSO PRESENT: Christopher Howell, Attorney
Chief Michael Balog
Labor Counsel – Nicole Grzeskowiak
Maria Bucsanszky – District Clerk

Commissioner J.C.K.: The first thing is Resolution 2024-3-1 which is the certified election results. For three-year Commissioner, Jeffrey Moran – 276; Write-In – 6. For the public questions 469 – Yes; 142 – No. I need a motion to accept these election results.

Commissioner Patrick Kenny made a motion to approve Resolution 2024-3-1 which is the certified election results which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: At this time we will swear in Commissioner Moran.

Christopher Howell, Attorney: I, Jeffrey Moran, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and I will bear true faith and allegiance to the same and the governments established in the United States and in this State under the authority of the people and that I will faithfully, impartially, and justly perform all the duties of the office of Fire Commissioner of Woodbridge Township, Fire District No. 1 according to the best of my ability so help me God.

Commissioner Jeffrey Moran: I do.

Commissioner P.K.: Congratulations Jeff.

Commissioner J.C.K.: Now, I need a motion and second to vacate all offices and appoint the Clerk to conduct the election for President.

Commissioner Robert Minkler, Sr. made a motion to vacate all offices and appoint the Clerk to conduct the election for President which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Maria, you have the chair.

Maria Bucsanszky, Clerk: At this time the nomination for President is declared open.

Commissioner R.M.: I'd like to make a motion to nominate John Kenny for President.

Commissioner Robert Minkler, Sr. made a motion to nominate John C. Kenny for President which was seconded by Commissioner Jeffrey Moran and carried unanimously by roll call vote. Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner Patrick Kenny made a motion to close the nomination for President which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Maria Bucsanszky, Clerk: Mr. President, you may assume the chair.

Commissioner J.C.K.: Okay, thank you everyone. Now we will go for the nomination for Vice President.

Commissioner P.K.: I'd like to nominate Robert Minkler, Sr. for Vice President.

Commissioner Patrick Kenny made a motion to nominate Robert Minkler, Sr. for Vice President which was seconded by Commissioner Jeffrey Moran and carried unanimously by roll call vote. Commissioner John Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner Patrick Kenny made a motion to close the nomination for Vice President which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner R.M.: Thank you.

Commissioner J.C.K.: Okay, nomination for Second Vice President.

Commissioner R.M.: I nominate Patrick Kenny.

Commissioner Robert Minkler, Sr. made a motion to nominate Patrick Kenny for Second Vice President which was seconded by Commissioner Jay Barcellona and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner Robert Minkler, Sr. made a motion to close the nomination for Second Vice President which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, nomination for Treasurer:

Commissioner Patrick Kenny made a motion to nominate Jay Barcellona for Treasurer which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Moran.

Commissioner Patrick Kenny made a motion to close the nomination for Treasurer which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, nomination for Secretary.

Commissioner Robert Minkler, Sr. made a motion to nominate Jeffrey Moran for Secretary which was seconded by Commissioner Patrick Kenny and carried unanimously by roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes.

Commissioner Robert Minkler, Sr. made a motion to close the nominations for Secretary which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, nominations for District Clerk.

Commissioner Robert Minkler, Sr. made a motion to nominate Maria Bucsanszky for District Clerk which was seconded by Commissioner Jay Barcellona and carried unanimously by roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran.

Commissioner J.C.K.: Okay, I need a nomination for General Counsel and Labor Counsel.

Commissioner Patrick Kenny made a motion to nominate Chris Howell for General Counsel and Hoagland, Longo, Moran, Dunst & Doukas, PA for Labor Counsel which was seconded by Commissioner Jay Barcellona and carried unanimously by

roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes. Commissioner Moran noted that the Moran was no relative of his.

Commissioner J.C.K.: I need a nomination for Appointment of Auditor.

Commissioner Robert Minkler, Sr. made a motion to nominate Bart & Bart, CPA for Appointment of Auditor which was seconded by Commissioner Patrick Kenny and carried unanimously by roll call vote: Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: I need a nomination for Appointment of Physician. Right now I would like to hold that. We will continue to use JFK but Chief, could you get back to us with some alternatives for that.

Chief Michael Balog: Okay.

Commissioner J.C.K.: Thank you. Okay, Appointment of Computer Services Support. Chapel Hill Associates is going to be a hold over for right now until they finish the transition over to the Township then they will be counted. Okay, so now we have the Appointment of Fire Official.

Commissioner Patrick Kenny made a motion to nominated Fire Captain Robert Fizer which was seconded by Commissioner Jeffrey Moran and carried unanimously by roll call vote. Commissioner John C. Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: Okay, the following Committees for 2024-2025. Personnel – Commissioner Jeffrey Moran; Apparatus/Vehicles – Commissioner Robert Minkler, Sr.; Telecommunication & Hydrants – Commissioner Patrick Kenny; Building & Grounds – Commissioner Jay Barcellona. I need a roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: Okay, Designation of Newspaper and Bank.

Commissioner Patrick Kenny made a motion for the Newspaper – The Home News and Star Ledger and Bank – Northfield Bank which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Designation of Authorized Signatures on Bank Accounts, Voucher, Fire Prevention Bureau and Special Accounts – Two (2) signatures signed and counter-signed by President or Vice President and Second Vice President and Treasurer or Clerk.

Commissioner Patrick Kenny made a motion for Designation of Authorized Signatures on Bank Accounts, Voucher, Fire Prevention Bureau and Special Accounts – Two (2) signatures signed and counter-signed by President or Vice President and Second Vice President and Treasurer or Clerk which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Now I need another motion authorizing the President, Vice President, Second Vice President, Treasurer or Clerk to sign and counter sign.

Commissioner Robert Minkler, Sr. made a motion authorizing the President, Vice President, Second Vice President, Treasurer or Clerk to sign and counter sign which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, Payroll and Petty Cash Accounts – One (1) signature by the President, Vice President, Second Vice President, Treasurer and Clerk.

Commissioner Robert Minkler, Sr. made a motion for the Payroll and Petty Cash Accounts – One (1) signature by the President, Vice President, Second Vice President, Treasurer and Clerk which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Now we will proceed to the regular portion of the meeting, thank you everyone. Committee Reports – Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: The in-depth portion of my report will be included in the minutes of the meeting. The Chief will give an update on the new hires as needed.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: I move my report be put into the minutes.

Commissioner J.C.K.: Okay, so noted. Any questions for Commissioner Minkler? We'll move onto Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: Progress.

Commissioner J.C.K.: Any questions for Commissioner P. Kenny? Alright we will move on then. Building and Grounds – Commissioner Barcellona.

BUILDING AND GROUNDS:

Commissioner J.B.: I move my minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Barcellona? We'll move on to Report of Payroll and Bills.

The report of Payroll and Bills for February, 2024:

Maria Bucsanszky: The bills for February, 2024.

Bills: \$317,727.29 Payroll: \$398,476.54

Commissioner Patrick Kenny made a motion to accept the Payroll and Bills including the add-ons bills for a total of \$13,563.59 which was seconded by Commissioner Jay Barcellona and carried unanimously except for Commissioner Robert Minkler, Sr. abstaining on Voucher 20-00116, 23-00615 and voting yes on all the rest.

Commissioner J.C.K.: Okay, we'll move on to the Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: Treasurer's Report for March 6th, 2024.

Previous Balance – February 7 th , 2024	\$6,558,218.60
Deposits	\$3,285,248.25
Payroll and Adjustments	\$ 310,506.35
Current Bills	\$ 317,727.29
Ending Balance as of March 7 th , 2024 without the add-on bills	\$9,215,233.21

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were pass through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: None.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: No Unfinished Business.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: I have Unfinished or Old Business. Is that the same thing?

Commissioner J.C.K.: Yes, you want to do under closed door?

Christopher Howell, Attorney: Yes, I have an update to advise the Board on the property that is leased by Wick. I need to share that with the Board in Executive Session.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Yes real quick, I found out last night that we received the full \$75,000.00 for our American Rescue Plan Grant that we put in so that will cover \$75,000.00 worth of PVE and also today with the help of Mr. Marcinik and Keough we submitted our AFG Grant. They are about \$88,000.00 worth of training and equipment. Also under that we certified the Firefighter list on Monday.

Commissioner J.C.K.: Alright, anything for the Chief?

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: I have none.

Commissioner J.C.K.: Alright, New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: I have nothing.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: I would just like to thank the public to come and support us in our election for our fire budget. It was a close one this year but we got it. Without a budget we can't do this and it makes life very difficult to try a fire department so I thank everybody who came out and supported us.

Commissioner J.C.K.: Okay, thank you. Anything else?

Commissioner R.M.: No.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: I got a call today from Mike Mastanduno that the bowling thing has been changed for March 16th from 12 PM to 1 PM. It's from 1:00 PM to 4:00 PM now at Majestic Lanes, not from 12:00 PM to 3:00 PM.

Commissioner J.C.K.: Okay, thank you. Commissioner Jeff.

Commissioner J.M.: I would just like to echo Commissioner Minkler's sentiments on coming out to vote and supporting the Fire District's budget.

Commissioner J.C.K.: Okay, Chris.

Christopher Howell, Attorney: Nothing.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Just last night Firefighter Brian Wagner received the Knights of Columbus Fire Shield Award for his dedication and work with the Junior Fire Academy.

Commissioner J.C.K.: Okay thank you, that's great to hear. Nicole, anything?

Nicole Grzeskowiak, Labor Counsel: Nothing.

Commissioner J.C.K.: Okay, Remarks, Comments or Questions From the Audience.
Chief Fee.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Chief Fee: Okay, I have the fire report.

	<u>2023</u>	<u>2024</u>
February Calls	48	71
Year to Date	91	154

Commissioner J.C.K.: Okay, you're all set Chief for Sunday?

Chief Fee: Yes, everything is all set. We have a crew. Hopefully the weather will hold up.

Commissioner J.C.K.: Okay, anyone else got anything from the public? Alright, lets go to Executive Session for Personnel and Legal matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for Legal and Personnel matters at 7:15 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 7:48 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Chris, you want to give a summary.

Christopher Howell, Attorney: Yes Mr. President, tonight's Executive Session involved the following items. We advised the Board on the progress on our 109 Green Street project. We discussed the lease that we have on the Brook Street property that we lease out and reviewed that. We also reviewed the lease on Queens Road for the bay that we rent from there. We discussed the School Street project, the addition to the garage to accommodate our new fire truck coming. We heard from our Chief on personnel matters involving staffing our tour shifts. We discussed purchasing potential new vehicles in the futures and the progress of our new ladder truck and that would conclude the Executive Session.

Commissioner P.K.: Mr. President, I would like to make a motion for Resolution 2024-3-2 for purchasing.

Commissioner Patrick Kenny made a motion to authorize Resolution 2024-3-2 for purchasing which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: Next one is Resolution 2024-3-3 for legal services for the Board of Attorneys.

Commissioner Patrick Kenny made a motion to authorize Resolution 2024-3-3 for legal services for the Board of Attorneys which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Lastly, you know we clearly know that the public is not in favor of this copy with our operating budget for 2024 so I have asked the attorney with the assistance of Commissioner Moran and Commissioner Barcellona to look at all avenues to be able to try to see where we could be able to try and save some costs in our operating budget in all areas of the total operation of the department and will get back to us after that. Anybody else have anything?

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 7:50 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Respectfully submitted,

Maria Bucsanszky
District Clerk

BOARD OF FIRE COMMISSIONERS DISTRICT 1

MONTHLY BILL LIST

February 8 through March 6, 2024

04/03/24

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
02/08/2024	23427	US Bank	Acct#4798531221546585/Supplies	-541.89
02/08/2024	23428	Bowco Laboratories Inc	Monthly Monitoring/418 School St	-38.95
02/08/2024	23429	East Point Engineering LLC	Professional Service/109 Green St	-2,070.00
02/08/2024	23430	Michael A Bilyak	Wiring Line Voltage to Therm	-150.00
02/08/2024	23431	WB Mason Co Inc	Customer # C1235200 - Supplies	-85.98
02/08/2024	23432	Elizabethtown Gas	Account #7194826935 109 Green St ...	-352.62
02/08/2024	23433	Free Public Library of Sewaren	Building Usage - Fire Election - Febru...	-250.00
02/08/2024	23434	Leonard Minkler Jr	Medicare Reimbursement - Sept 202...	-698.80
02/08/2024	23435	Absolute Fire Protection Co Inc	2014 Spatan Pumper-(E-2) Labor & ...	-566.18
02/08/2024	23436	Bowco Laboratories Inc	Regular Service/418 School St	-38.95
02/08/2024	23437	Comcast	Account #8499053400759387/Comp...	-185.84
02/08/2024	23438	Elizabethtown Gas	Account #2164284700 418 School St...	-1,313.97
02/08/2024	23439	Absolute Fire Protection Co Inc	2014 Spatan Pumper-(E-2) Labor & ...	-1,921.09
02/08/2024	23442	National Association of Fire Investigator	NAFI Renewal#17258-10476v M. Mi...	-65.00
02/08/2024	23443	Parker Web	Web Hosting Domain Name Registrat...	-50.00
02/17/2024	23444	ATT	A/C# 0555384092001/ Landline 732-...	-46.73
02/17/2024	23449	John Mitch	Chairman - Fire Election February 17,...	-599.00
02/17/2024	23450	Kathryn Howell	Poll Clerk - Fire Election February 17,...	-175.00
02/17/2024	23451	Kay McAuliffe	Poll Clerk - Fire Election February 17,...	-175.00
02/17/2024	23452	Mary Ann Sofka	Poll Clerk Fire Election February 17, 2...	-175.00
02/17/2024	23453	MIDDLESEX WATER COMPANY	Hydrant Service - February 2024	-44,908.77
02/17/2024	23455	Rosemary Arway	Poll Clerk - Fire Election February 17,...	-175.00
02/17/2024	23456	UNITED HEALTHCARE	Member# 306131456-1 - Insurance P...	-638.60
02/17/2024	23457	Verizon Connect	C/S #WOOD028 Monthly Service Ja...	-80.95
02/17/2024	23458	Verizon Wireless Laptop Modems	Acct#982554463/Laptop Modem 1/4/...	-760.30
02/17/2024	23459	Comcast	Account #8499053400528238/Comp...	-83.39
02/17/2024	23460	MIDDLESEX WATER COMPANY WATE...	Account 2541534661 Water Bill 109 ...	-238.05
02/17/2024	23461	United Healthcare RX	Member #0216770561-Prescription T...	-36.10
02/17/2024	23463	Helene Golden	Poll Clerk - Fire Election February 17,...	-175.00
02/17/2024	23464	Robert Paul	Poll Clerk -Fire Election February 17,...	-175.00
02/17/2024	23465	ELECTEC INC	Voting Machines/Technician - Fire El...	-3,083.12
02/17/2024	23466	Betty Sullivan	Poll Worker - Fire Election February 1...	-200.00
02/17/2024	23467	Sandra VanOrden	Fire Election - Voting Machine Deliver...	-50.00
03/01/2024	23462	Catherine Crowe	Medicare Reimbursement - February ...	-416.97
03/06/2024	TEPS	State of NJ- Health Benefits Fund (Active	Active Benefits 3/1/24-3/31/24	-100,307.70
03/06/2024	TEPS	State of New Jersey- Health Benefit (ret)	Health Benefits Retiree - 0301/2024 - ...	-49,753.57
03/06/2024	23468	ABSOLUTE EYEWEAR	Safety Glasses/Kenny J	-250.00
03/06/2024	23469	ADVANCE AUTO PARTS	Account #1872535921/Supplies	-6.59
03/06/2024	23470	All Risk	Mold Inspection 109 Green Street	-2,287.90
03/06/2024	23471	Allied Oil	Account# 10-7831212 - Fuel	-2,256.52
03/06/2024	23472	Christopher Howell	Monthly Fee -March 2024	-4,500.00
03/06/2024	23473	Conway Shield	Configured Silver Leaf	-392.10
03/06/2024	23474	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 03/...	-12,811.10
03/06/2024	23475	Dunford Refrigeration Heating and AC	Ice Machine Cleaning	-465.00
03/06/2024	23476	First Arriving LLC	Website Hosting & Support	-7,062.50
03/06/2024	23477	Fords Lawnmower	9 General Purpose me	-42.87
03/06/2024	23478	Francis Campbell	Workstation/Server Support/ Email H...	-1,389.75
03/06/2024	23479	Gannett NY/NJ LocalIQ HOME NEWS	ACC# 1121846 - 2024 Budget Notice	-95.06
03/06/2024	23480	Glasson's Auto Repair	2020 Ford Transit/Synthetic (1-3-10)	-108.10
03/06/2024	23481	Hackensack Meridian Team Health PC	Physicals	-1,050.00
03/06/2024	23482	Heavenly Bodyworks LLC	2020 Ford Transit Van - Bumper Repair	-780.97
03/06/2024	23483	Life Insurance Company Of North America	Policy #GL-5474 Volunteer Life Insur...	-237.30
03/06/2024	23484	Maria Bucsanszky E A	Monthly Fee March 2024	-6,000.00
03/06/2024	23485	Marie Gould	Health Benefits Reimbursement - Fe...	-416.97
03/06/2024	23486	Mary Karnas	Health Benefits Reimbursement - Feb...	-416.97
03/06/2024	23487	Middlesex County Fire Academy	I-300 Course - M. Coman	-131.00
03/06/2024	23488	Neglia	Professional Services/418 School Str...	-10,332.50
03/06/2024	23489	PYE Barker Fire Safety LLC	Fire Ext Inspection and Maint - Fireh...	-1,112.50
03/06/2024	23490	Rutgers School of Social Work	OSHA 3095 Electrical Standards - Ba...	-750.00
03/06/2024	23491	Settembrino Architects	109 Green Street Project Drawings	-2,366.66
03/06/2024	23492	Sophie Bader	Health Benefit Reimbursement - Febr...	-416.97
03/06/2024	23493	Spectrotel	Account #348561/Clerk	-59.11
03/06/2024	23494	Standard Insurance Company	Life Insurance - Policy #136829 - Mar...	-4,800.68
03/06/2024	23495	Stone Mountain Printing	Voter Registration Listing - Copy Prep...	-215.10
03/06/2024	23496	The Home Depot Pro	Account #1761315 - Supplies	-21.05
03/06/2024	23497	Turnout Rental	Rental Gear Set	-4,200.00
03/06/2024	23498	Twin Rocks Water	Water Delivery-418 School Street / 10...	-137.43
03/06/2024	23499	Absolute Fire Protection Co Inc	2014 Spartan (1-1) Power Steering	-601.15

Date	Num	Name	Memo	Amount
03/06/2024	23500	ADVANCE AUTO PARTS	Account #1872535921/Supplies	-24.49
03/06/2024	23501	Aquila Landscape Contractors	Snow Removal 02/13/2024/109 Gree...	-475.00
03/06/2024	23502	Comcast	Account #8499053401168158/109 G...	-247.98
03/06/2024	23503	Fire and Safety Services LTD	Rescue1 Spartan/PM Service	-2,900.00
03/06/2024	23504	Francis Campbell	Workstation/Server Support/ Email H...	-1,421.75
03/06/2024	23505	Glasson's Auto Repair	2020 Ford Explorer/Oil Change-Tire ...	-111.03
03/06/2024	23506	Greggs Auto Detailing LLC	2017 Ford Exp Car Cleaning (1-3-5)	-300.00
03/06/2024	23507	Hoagland, Longo Moran Dunst Doukas LLP	Professional Services Rendered	-2,700.00
03/06/2024	23508	Lowes	Account 82131319150376/Supplies	-720.84
03/06/2024	23509	Maria Bucsanszky E A	Reimbursement-2 Rolls of Stamps	-136.00
03/06/2024	23510	Middlesex County Fire Academy	Firefighter 1 & 2 Courses - Coman/Ei...	-2,500.00
03/06/2024	23511	MIDDLESEX WATER COMPANY WATE...	Account 655020000/418 School St ...	-863.80
03/06/2024	23512	NJ Advance Media Star Ledger	Account #XWOOD2393021 -Notice -...	-184.23
03/06/2024	23513	Owen S Dunigan Co Inc	Thermostat	-509.50
03/06/2024	23514	PSEG	Acct#7550582203 1/10/24-2/07/24 1...	-382.44
03/06/2024	23515	PYE Barker Fire Safety LLC	Fire Extinguisher Maint 109 Green Str...	-400.00
03/06/2024	23516	Settembrino Architects	109 Green Street Renovation & Addit...	-6,000.00
03/06/2024	23517	Spectrotel	Account #348180/Cad/Landline/Fire ...	-171.86
03/06/2024	23518	The Home Depot Pro	Account #1761315 - Supplies	-69.97
03/06/2024	23519	Verizon Wireless	Acct#342401275-00001/Cell Phone 0...	-365.62
03/06/2024	23520	Vision Service Plan	Acct# 12 078480 0001 Vision Covera...	-2,081.04
03/06/2024	23521	West Hudson Industries	10 - Eagle Over Breast Badges	-1,000.00
03/06/2024	23522	Woodbridge Twp Ambulance and Rescue ...	RENT - March 2024	-4,200.00
03/06/2024	23523	Absolute Fire Protection Co Inc	2014 Spartan (1-2) Power Steering Fl...	-736.99
03/06/2024	23524	Access Self Storage of Woodbridge	Storage Rental Unit #16007 Rent & I...	-439.00
03/06/2024	23525	Aquila Landscape Contractors	Snow Removal 02/17/2/18/2024/109...	-825.00
03/06/2024	23526	Fire and Safety Services LTD	Rescue1 Spartan/PM Service	-1,286.79
03/06/2024	23527	MIDDLESEX WATER COMPANY	Hydrant Service - Shorgage -J anuary...	-155.63
03/06/2024	23528	Neglia	Professional Services/418 School Str...	-7,010.00
03/06/2024	23529	New Jersey Fire Equipment Co	Valve Repair	-1,540.00
03/06/2024	23530	PSEG	Acct#7356632500/Firehouse 01/12/2...	-967.04
03/06/2024	23531	The Home Depot Pro	Account #1761315 - Supplies	-305.07
03/06/2024	23532	Access Self Storage of Woodbridge	Storage Rental Unit #16029 Rent & I...	-269.00
03/06/2024	23533	PSEG	Acct#1301369209/Parking Lot	-34.86
03/06/2024	23534	The Home Depot Pro	Account #1761315 - Replacement B...	-95.99
Total Northfield Bank - Voucher				-317,727.29
TOTAL				-317,727.29

WOODBIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 1
WOODBIDGE, NJ

RESOLUTION
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 1, Woodbridge held the annual election in accordance with NJSA 40A:17-72 on February 17, 2024, and

WHEREAS, this election was held in the time and manner as prescribed by statute,

THEREFORE BE IT RESOLVED that the results of the election were as follows:

For Fire Commissioner (3 Years):

Jeffrey Moran	276 votes
Write-In	6 votes

Public Question #1

“Shall the Fire District No. 1 2024 fiscal year budget be adopted with total revenues of \$13,223,488.44 which includes \$12,273,658.44 to be raised by taxation and total appropriations of \$13,223,488.44?”

Yes	169 votes
No	142 votes

Motion to certify election results made by Comm. Patrick Kenny, seconded by
Comm. Jay Barcellona, all in favor.

Maria Bucsanszky _____
District Clerk

March 6, 2024

RESOLUTION

WHEREAS the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge has a need to acquire a qualified purchasing agent;

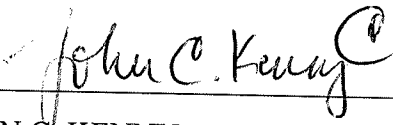
WHEREAS, the anticipated term of this contract is one (1) year and may be extended each calendar year there from as approved by this governing body; and

WHEREAS, Woodbridge Housing Authority has submitted a proposal indicating they will act as a qualified purchasing agent to be assigned the authority, responsibility, and accountability for the purchasing activity for the Woodbridge Board of Fire Commissioners, to prepare public advertising for bids and to receive bids for the provision and performance of goods or service on behalf of the Board and to award contracts permitted pursuant to N.J.S.A. 40A:11-3 and to handle various other personnel matters as needed for the Woodbridge Board of Fire Commissioners for the fee of \$85/hour not to exceed \$17,500 beginning on March 1, 2023 and ending February 28, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Woodbridge Board of Fire Commissioners, Fire District No. 1 of the Township of Woodbridge that pursuant to N.J.S.A. 40A:11-9 & 40A:11-3 hereby appoints the Woodbridge Housing Authority to serve as a qualified purchasing agent on behalf of the Board for purchases not to exceed \$25,000 for any single contract with Board approval.

BE IT FURTHER RESOLVED BY THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 1 that pursuant to the authority provided by the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq, that the Board of Fire Commissioners Fire District No. 1 deems it to be in the best interest to entered into a Shared Services Agreement with the Woodbridge Housing Authority as the Board’s purchasing agent beginning March 1, 2023 and ending February 28, 2025.

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1



JOHN C. KENNY

ADOPTED: March 6, 2024

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on March 6, 2024.

MARIA BUCSANSZKY – Clerk

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR LEGAL SERVICES**

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S. A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year and may be extended each calendar year there from as approved by this governing body; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has submitted a proposal on or around March 6, 2024 indicating they will provide the Legal Service for the Woodbridge Board of Fire Commissioners for the fee of \$55,200.00 beginning on March 1, 2024 and ending February 28, 2025; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Law Offices of Christopher T. Howell, Esq. has not made any reportable contributions to a political or candidate committee of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ in the previous one year, and that the contract will prohibit the Law Office of Christopher T. Howell, Esq. from making any reportable contributions through the term of the contract, and

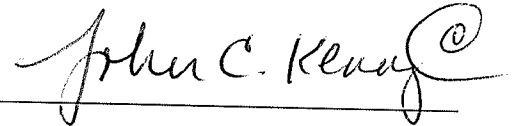
WHEREAS, Maria Bucsanszky, Clerk of the Woodbridge Board of Fire Commissioners, has hereby certified that the amounts of the contract to be awarded exceed \$17,500 and as to availability of adequate funds from the appropriate line items of the official budget to which the contract will be property charged as required pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ authorizes John Kenny to enter into a contract with Law Offices Christopher T. Howell, Esq. as described herein; and,

BE IT FURTHER RESOLVED that the two-year Vendor Certification; Business Disclosure Entity Certification, the Determination of Value and the Vendor's NJ Business Registration Certification be placed on file with this resolution and same has been electronically filed with State of New Jersey Chapter 51 Review Unit; and

BE IT FURTHER RESOLVED that the Clerk of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ shall forthwith cause to be printed once, in a newspaper authorized by law to publish its legal advertisements, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in office of the Clerk, as required by N.J.S.A. 40A:11-5(1)(a)(i)

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1

A handwritten signature in cursive script, reading "John C. Kenny", written over a horizontal line.

JOHN C. KENNY

ADOPTED: March 6, 2024

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on March 6, 2024.

To: Chief Balog

From: Battalion Chief Mastanduno/Capt. McGrath

Date: February 29, 2024

Monthly Compliance Report for the March 2024 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 2/3.
- Rae meter calibration 2/5.
- Building extinguisher checks 2/11.
- SCBA inspections 2/9.
- Ground ladder inspections 2/20.

Quarterly Inspections

- None

Bi-Annual Inspections

- None

Annual Inspections

- Chief Balog, Tour 1, 2, and 3 completed PPE inspections.

Upcoming Events/Other:

- PPE inspection continuing.
- Quarterly Visual Appliance Inspection.
- Job Performance Evaluation Check-sheet
- Safety Building Check Sheet
- Annual Visual Nozzle Inspection.

Respectfully Submitted,
Battalion Chief Michael Mastanduno
Captain Keith McGrath

**WOODBIDGE FIRE PREVENTION BUREAU REPORT
FEBRUARY 2024**

DATE: MARCH 1, 2024

REPORT COVERING: FEBRUARY

FIRE INVESTIGATIONS: 3

TOTAL INSPECTIONS COMPLETED IN FEBRUARY: 126

COMPLAINTS & SPOT INSPECTIONS: 4

LIFE HAZARDS: 12

QUARTERLY: 0

SEMI-ANNUAL: 0

NON- LIFE HAZARD USES: 29

TOTAL REINSPECTIONS: 75

PERMITS ISSUED: 4

TOTAL AMOUNT BILLED IN FEBRUARY: \$3,553.00

TOTAL AMOUNT COLLECTED FEBRUARY: \$4,322.00

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: 2

REQUESTS: None

OTHER:

**Robert Fizer
Captain/Fire Official**