

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, December 6, 2023 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence, we got very sad news that Robert Distelcamp, life member, former Chief, former fire commissioner who is also the father to retired Career Firefighter Thomas Distelcamp, has passed away so please give some thoughts to the family.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Minkler, Sr., Commissioner Patrick Kenny, Commissioner Jay Barcellona, Commissioner Jeffrey Moran

ALSO PRESENT: Attorney - Christopher Howell
Chief Michael Balog
Labor Counsel – Nicole Grzeskowiak
District Clerk - Maria Bucsanszky

Commissioner J.C.K.: I need a motion to accept the minutes of the Regular Meeting of November 1st, 2023 and the Special Meeting of November 29th, 2023.

Commissioner Robert Minkler, Sr. made a motion to accept the minutes of the Regular Meeting of November 1st, 2023 and November 29th, 2023 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Okay, we will move onto Committee Reports – Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: No significant issues. The Chief will brief us on the hiring in Executive Session and I ask that the rest of the detailed report be included as part of the regular minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? We’ll move onto Equipment - Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: It's just the normal repairs that they continue to doing. I'd like to thank the Chiefs for keeping on top of this stuff and the firefighters downstairs and have my report moved into the minutes of the meeting.

Commissioner J.C.K.: Okay, questions for Commissioner Minkler? Alright, we'll move on to Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: Just to report that the long-awaited radios that we ordered a while ago finally, I think most of them arrived.

Chief Michael Balog: Boxes arrived today.

Commissioner P.K.: So I think all the radios were there and I know that Deputy Chief Weber and the Chief are going to start working on getting them programmed and out to where they're going to be. That's all I have sir.

Commissioner J.C.K.: Anything for Commissioner P. Kenny? Okay, we'll move on to the Building and Grounds – Commissioner Barcellona

BUILDING AND GROUNDS:

Commissioner J.B.: Everything was good. I'll move my report into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Barcellona? Okay, we'll move on to Report of Payroll and Bills.

The report of Payroll and Bills for December, 2023:

Maria Bucsanszky: The bills for December, 2023.

Bills: \$1,004,486.03

Payroll: \$439,790.75

Commissioner Patrick Kenny made a motion to accept the Payroll and Bills including the add-ons bills for a total of \$113,005.22 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously except for Commissioner Jay Barcellona abstaining on Voucher 23158.

Commissioner J.C.K.: Okay, we'll move on to the Treasurer's Report.

TREASURER’S REPORT:

Maria Bucsanszky: Treasurer’s Report for December 6th, 2023.

Previous Balance – November 1 st , 2023	\$7,979,967.46
Deposits	\$2,011,523.60
Payroll and Adjustments	\$ 395,469.01
Current Bills	\$1,004,486.03
Ending Balance as of December 6 th , 2023 without the add-on bills	\$8,591,536.02

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer’s Report which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: Nothing under Unfinished.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: Nothing.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: Do you want to hear about 109 Green Street?

Commissioner J.C.K.: We'll do that....

Christopher Howell, Attorney: In Executive?

Commissioner J.C.K.: Yeah.

Christopher Howell, Attorney: Okay.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: None.

Commissioner J.C.K.: Chief.

Chief Michael Balog: None.

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: None.

Commissioner J.C.K.: New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: I'd like to make a motion for Resolution 2023-12-1.

Commissioner Patrick Kenny made a motion to accept Resolution 2023-12-1 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: I'd like to make a motion for Resolution 2023-12-2.

Commissioner Patrick Kenny made a motion to accept Resolution 2023-12-2 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: I'd like to make a motion for Resolution 2023-12-3 which was the meeting certification for the election.

Commissioner Patrick Kenny made a motion to accept Resolution 2023-12-3 which was the meeting certification for the election which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: Last but not least for right now I'll make a motion for Resolution 2023-12-4 for moving funds from one Line to the other under Funding.

Commissioner Patrick Kenny made a motion to accept Resolution 2023-12-4 for moving funds from one Line to the other under Funding which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: Chief, I'll try to remember to send you an email. Can Fire Prevention look at the new Historical Building on Green Street, the parking diagrams and stuff and how they expect you guys to roll into there.

Chief Michael Balog: Okay.

Commissioner P.K.: Fire Prevention might want to look at it because they made a fire lane between the Historical Building and the Masonic Temple. There is no way a fire truck is going to fit in and out of there.

Chief Michael Balog: Alright.

Commissioner P.K.: One way in and then you come around the back and then you go out that way so you really got to look at it so our guys don't pull in there because you're not getting out.

Chief Michael Balog: Okay, we'll have them take a look at it.

Commissioner P.K.: I don't want to see anybody crash. That's all I have sir.

Commissioner J.C.K.: So Maria you prepared everyone for the 2024 Budget?

Maria Bucsanszky: Correct.

Commissioner J.C.K.: Okay.

Maria Bucsanszky: I do have one or two items in Executive Session to just...if anybody has any questions for me or details or anything.

Commissioner J.C.K.: Okay, you want us to wait until we go into Executive first?

Maria Bucsanszky: If we could.

Commissioner J.C.K.: Okay, no problem, we'll hold that then. Commissioner Minkler.

Commissioner R.M.: No New Business.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: We'll work with the Chief and Deputy who updated their work agreements and they're identical to the past except with the salary adjustment.

Commissioner J.C.K.: Okay.

Commissioner J.M.: I'll make a motion to accept them.

Commissioner Jeff Moran made a motion to accept the salary adjustment which was seconded by Commissioner Jay Barcellona which was carried unanimously except for Commissioner Robert Minkler, Sr. abstaining.

Commissioner J.C.K.: Chris anything?

Christopher Howell, Attorney: No.

Commissioner J.C.K.: Maria.

Maria Buscanszky: No.

Commissioner J.C.K.: Chief.

Chief Michael Balog: None

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: None.

Commissioner J.C.K.: Okay, we'll move to Remarks, Comments or Questions From the Audience. Chief, anything?

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Chief Balog: Just the fire report.

	<u>2022</u>	<u>2023</u>
November Calls	56	65
Year to Date	632	698

Chief Michael Balog: That's it, he didn't give me anything else.

Commissioner J.C.K.: Thank you Chief for a good safe year.

Commissioner P.K.: See you in 2024.

Chief Michael Balog: Yeah, I'll be here.

Commissioner J.C.K.: Yes sir.

Todd Howell: One comment Mr. President. I know that you mentioned about Bob Distelcamp. I was informed today that the service for his viewing would be on Monday night between 5 PM and 8 PM and on Tuesday morning would follow an additional 45-minute viewing at the funeral parlor and then burial some place down in South Jersey. It's the Tillman Funeral on Main Street in New Egypt. For your information I cannot make it. Monday night is a pretty busy night here. The union has a meeting, the Relief has a meeting and the Exempts have a meeting. I am planning on going down on Tuesday morning to visit the family. I will express my sympathy on behalf of the department, the Board, the Volunteers and the Career Department. I just wanted you to know that I'll go down there. On a lighter note, I wish you all on behalf of my wife and myself a Merry Christmas and Happy New Year.

Commissioner J.C.K.: Thank you.

Commissioner P.K.: Thank you.

Commissioner R.M.: Thank you.

Commissioner J.B.: Thank you.

Commissioner J.M.: You too.

Chief Michael Balog: I believe there is going to be a little dinner after the Executive meeting. Everyone is invited.

Todd Howell: Yes sir. To add to what I had previously said light refreshments will be served by Company No. 1 and that would be the volunteers and the exempts to welcome Company No. 2 into the Relief Association. Light refreshments after 8 PM.

Commissioner J.C.K.: Okay, thank you. Is Tommy McGualiffe getting a 50-year award?

Todd Howell: Yes.

Chief Michael Balog: I believe that will be on Saturday.

Todd Howell: Yes, Saturday evening is our awards dinner at Il Castello's. I believe you've been contacted by Bruce. You are all invited.

Commissioner J.M.: Yes.

Commissioner J.C.K.: I just need to know are the volunteers going to make the plaque or do you need the Chief to make the engraving for the tag for the 50-year plaque?

Chief Michael Balog: I believe Ronnie takes care of that.

Commissioner J.C.K.: Okay, if you need something just let the Chief know.

Todd Howell: Thank you.

Commissioner P.K.: You're talking about the one downstairs.

Commissioner J.C.K.: Yes.

Todd Howell: I'll check with Ronnie and let you know.

Chief Michael Balog: One issue I ended up with the guy that does all that, the plaque guy in Linden, he prefers details on an email now instead of people going down there because I ran into that issue with the fire officers and he kind of slowly reacted if you go down there and said hey I need this. He wants a full detailed email with spelling and everything correct. There were a few issues.

Commissioner J.C.K.: Okay, very good, so we need to go to Executive Session for Legal and Personnel matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for legal and personnel matters at 7:15 P.M. which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 8:10 P.M. which was seconded by Commissioner Jay Barcello and carried unanimously.

Commissioner J.C.K.: Chris, you want to give a summary.

Christopher Howell, Attorney: Yes, in tonight's Executive Session we talked about the following items. We had an extensive conversation with our Clerk, Maria Bucsanszky, on the review of the 2024 Budget. We then talked about the purchasing of the new pumper that was just approved by special question. We heard from our Chief on the new hires that we are going to be hiring for new personnel and then we concluded by discussing the ongoing project on 109 Green Street and that would conclude our Executive Session for tonight.

Commissioner P.K.: I'll make a motion for Resolution 2023-12-5 and Resolution 2023-12-6.

Commissioner J.C.K.: In regards to the 2024 Budget and Temporary Budget for 2024.

Commissioner Patrick Kenny made a motion to accept Resolution 2023-12-5, the Budget introduction which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by a roll call vote. Commissioner John C. Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner Patrick Kenny made a motion to accept Resolution 2023-12-6 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Anybody got anything else?

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:15 P.M. which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: I just want to wish everyone a Merry Christmas and Happy New Year. Enjoy the holidays.

Respectfully submitted,
Maria Bucsanszky
District Clerk

BOARD OF FIRE COMMISSIONERS DISTRICT 1 MONTHLY BILL LIST

12/01/23

December 6, 2023

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
11/02/2023	23098	Access Self Storage of ...	Storage Rental Unit #16007 11/13/2023 - 12/12/2023 Rent & ...	-439.00
11/02/2023	23099	Amazon Capital Services	PVC Cards/ Ribbon Cassette	-119.59
11/02/2023	23100	Dunford Refrigeration H...	Ice Machine Cleaning	-495.00
11/02/2023	23101	Fire-Dex, GW LLC	Bunker Pants - Repair	-66.60
11/02/2023	23102	Jim'Signs, Inc	Name Tags	-352.10
11/02/2023	23103	Margaret Sulej	Cleaning 109 Green Street 10/26/2023	-180.00
11/02/2023	23104	Matts Promotional & Ma...	FPB Open House Supplies	-6,271.00
11/02/2023	23105	Middlesex Cnty Fire Pre...	Membership Dues 2023	-750.00
11/02/2023	23106	New Jersey Fire Equip...	Air Pak SCBA ,Scott Cylinder, RIT-PAK, Vision C5	-636,727.50
11/02/2023	23107	Parker Web	Web Hosting Domain Name Registration	-50.00
11/02/2023	23108	Penguin Management, I...	6 Months Deputy Chief Plan & Streaming Audio 11/01/2023 - ...	-120.00
11/02/2023	23109	PYE-Barker Fire & Safe...	Fire Extinguisher Service	-106.50
11/02/2023	23110	U.S. Bank	Acct#4798531221546585/Supplies	-6,250.72
11/02/2023	23111	Verizon Wireless	Acct#342401275-00001/Cell Phone	-403.05
11/02/2023	23112	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - November 2023	-2,081.00
11/02/2023	23113	Water Workz LLC	Winterize Sprinkler/ 418 School St	-80.00
11/02/2023	23114	Access Self Storage of ...	Storage Rental Unit #16029 11/18/2023 - 12/17/2023 Rent & ...	-253.00
11/02/2023	23115	Water Workz LLC	Winterize Sprinkler/ 109 Green St	-80.00
11/13/2023	23116	Age Contracting Corp	Roof Repair 2nd Floor	-8,500.00
11/13/2023	23117	All Hands Fire Equipment	Training & Education	-10,220.00
11/13/2023	23118	Charles Mangione	Website Maintenance - October 2023	-75.00
11/13/2023	23119	Comcast	Account #8499053400759387/Computer Internet	-185.84
11/13/2023	23120	Elizabethtown Gas	Account #7194826935 9-25-23-10-25-23	-18.98
11/13/2023	23121	Lowe's	Account 82131319150376/Supplies	-1,963.24
11/13/2023	23122	MIDDLESEX WATER C...	Hydrant Service - November 2023	-44,597.51
11/13/2023	23123	MIDDLESEX WATER C...	Account E2541534661/109 Green St 08/14/2023 - 11/02/2023	-370.37
11/13/2023	23124	Postmaster	Annual Post Office Box Service Fee/ Box # 320	-194.00
11/13/2023	23125	Settembrino Architects	Permits	-1,085.00
11/13/2023	23126	UNITED HEALTHCARE	Member# 306131456-1 - Insurance Premium December 2023	-638.60
11/13/2023	23127	Wellcare	Acct # 34694850 - K. Howell - December 2023	-9.30
11/13/2023	23128	Woodbridge Twp Ambul...	RENT - December 2023	-4,200.00
11/13/2023	23129	United Healthcare - RX	Member #0216770561-Prescription T Howell December 2023	-36.10
12/01/2023	23130	Catherine Crowe	Health Benefit Reimbursement -November 2023	-384.38
12/06/2023	23131	Absolute Fire Protection...	2014 Spartan - Parts/ Labor/ Trave Time 1-2	-878.47
12/06/2023	23132	Amazon Capital Services	Canon Ink Drum Cartridge	-175.73
12/06/2023	23133	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-46.70
12/06/2023	23134	Bowco Laboratories Inc	Regular Service - 109 Green St	-50.00
12/06/2023	23135	Christopher Howell	Monthly Fee - December 2023	-4,500.00
12/06/2023	23136	Comcast	Account #8499053400528238/Computer Internet	-83.39
12/06/2023	23137	Continental Fire & Safet...	Extension Ladder	-1,411.00
12/06/2023	23138	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 12/1/2023 -12/31/2023	-12,671.06
12/06/2023	23139	Elizabethtown Gas	Account #2164284700/418 School St 9-25-23 to 10-25-23	-335.62
12/06/2023	23140	Fire and Safety Service...	Pierce Eng 1-3 Level Light/ Tailboard Lights	-1,979.62
12/06/2023	23141	Francis Campbell	Workstation/Server Support, Email Hosting& Office 365 - Nov...	-1,389.75
12/06/2023	23142	Gannett NY/NJ LocalIQ ...	ACC# 1121846 Notice Special Meeting November 29,2023	-56.06
12/06/2023	23143	Hoagland, Longo, Mora...	Professional Services Rendered	-1,000.00
12/06/2023	23144	James P. Flood	Professional Services - 2022 NJDHSS RTK Survey	-4,230.00
12/06/2023	23145	Life Insurance Compan...	Policy #GL-5474 Volunteer Life Insurance December 2023	-237.30
12/06/2023	23146	Lowe's	Account 82131319150376/Supplies	-294.36
12/06/2023	23147	Madsen & Howell, Inc	REISSUED CHECK - Supplies- Oil Dry Bags	-399.50
12/06/2023	23148	Maria Bucsanszky, E.A.	Monthly Fee - December 2023	-6,000.00
12/06/2023	23149	Marie Gould	Health Benefit Reimbursement - November 2023	-384.38
12/06/2023	23150	Mary Ann Sofka	1 Hr Transcription For Regular Meeting 11/01/2023	-30.00
12/06/2023	23151	Mary Karnas	Health Benefit Reimbursement - November 2023	-384.38
12/06/2023	23152	Matthew Bender & Co Inc	Account #0099208853 NJ Admin CodeTitle 4A Civil Services ...	-78.21
12/06/2023	23153	Michael Barcellona	Reimbursement -Insp/Offical Renewal	-182.00
12/06/2023	23154	Middlesex Cnty Fire Pre...	Course I-300/Coman, M	-131.00
12/06/2023	23155	National Association of ...	NAFI Renewal - Memb #17258-10476v M. Minkler 11/04/2023...	-65.00
12/06/2023	23156	Neglia	Professional Services/418 School Street	-690.00
12/06/2023	23157	New Jersey Fire Equip...	TFT Ball Intake Valve	-3,112.00
12/06/2023	23158	NJ Advance Media (Sta...	Account #XWOOD2393021 -Notice - Notice Special Meeting ...	-155.04
12/06/2023	23159	Owen S Dunigan & Co, ...	Faucet for Restroom/ Recrimp Air Hose on Bay 2 - Firehouse	-450.00
12/06/2023	23160	PSE&G	Acct#7550582203/109 Green St 10/7/23-11/4/23	-407.68
12/06/2023	23161	Skylands Area Fire Equi...	Rescue Gear/Horvath	-2,657.90
12/06/2023	23162	Sophie Bader	Health Benefit Reimbursement - November 2023	-384.38
12/06/2023	23163	Standard Insurance Co...	Life Insurance - Policy #136829 - December 2023	-4,175.56
12/06/2023	23164	Stone Mountain Printing	Woodbridge Voter Log, Special Meeting Ballot	-306.10
12/06/2023	23165	The Home Depot Pro	Supplies	-91.47
12/06/2023	23166	Treasurer State of NJ	Fire Inspector License & FO /Robert Hilliard 170940	-182.00

Date	Num	Name	Memo	Amount
12/06/2023	23167	Turnout Fire & Safety	Uniforms	-1,464.00
12/06/2023	23168	Verizon Connect	C/S #WOOD028 Monthly Service October 2023	-80.95
12/06/2023	23169	W.B. Mason Co., Inc	C/S# C1235200 - Office Supplies	-138.53
12/06/2023	23170	Woodbridge Fire Co No.1	2nd Half 2023 Stipend	-27,346.26
12/06/2023	23171	Absolute Fire Protection...	1-2-6 Truck 6 - Parts/ Labor/ Travel Time	-419.99
12/06/2023	23172	Amazon Capital Services	Open House Supplies	-322.02
12/06/2023	23173	Bowco Laboratories Inc	Regular Service - 418 School St	-38.00
12/06/2023	23175	Fire and Safety Service...	1998 Pierce Eng 1-3 Electrical Odor	-5,668.65
12/06/2023	23176	Francis Campbell	Workstation/Server Support, Email Hosting& Office 365 - Dec...	-1,389.75
12/06/2023	23177	Hoagland, Longo, Mora...	Professional Services Rendered	-6,910.00
12/06/2023	23178	Independent Overhead ...	Install new Cable and rollers	-750.00
12/06/2023	23179	Madsen & Howell, Inc	Freight	-10.50
12/06/2023	23180	MIDDLESEX WATER C...	Account 6550200000 Water Bill School Street & Brook 8/02/2...	-1,729.67
12/06/2023	23181	New Jersey Fire Equip...	Globe Supreme Pull on Boot	-588.00
12/06/2023	23182	PSE&G	Acct#7356632500/Firehouse 10/11/23-11/7/23	-667.61
12/06/2023	23183	Treasurer State of NJ	Subscriptions	-240.00
12/06/2023	23184	Turnout Fire & Safety	Uniform/Weber	-74.99
12/06/2023	23185	Verizon Wireless - Lapt...	Acct#982554463/Laptop Modem	-760.20
12/06/2023	23186	W.B. Mason Co., Inc	Janitorial Supplies	-453.37
12/06/2023	23187	Absolute Fire Protection...	1-2-6 -Truck 6/Preventative Maint/Parts/Labor/Aerial Test/Haz...	-18,544.34
12/06/2023	23188	Amazon Capital Services	Supplies	-1,117.65
12/06/2023	23189	Comcast	Account #8499053401168158/Computer Internet	-239.78
12/06/2023	23190	Madsen & Howell, Inc	Oil Dry & Freight	-242.10
12/06/2023	23191	PSE&G	Acct#1301369209 Parking Lot 10/11/2023-11/7/2023	-32.69
12/06/2023	23192	Turnout Fire & Safety	Uniform/Lim	-292.00
12/06/2023	23193	Amazon Capital Services	PFD Cartridge	-128.12
12/06/2023	23194	Amazon Capital Services	(4) mouses for new tablets	-49.76
12/06/2023	TEPS	State of New Jersey- H...	Health Benefits Retiree - 12/01/2023 - 12/31/2023	-43,842.76
12/06/2023	TEPS	State of NJ- Health Ben...	Health Benefits	-95,544.96
12/06/2023	23195	Access Self Storage of ...	Storage Rental Unit #160007 Rent & Insurance	-439.00
12/06/2023	23196	CORE BTS	Catalyst 9300 DNA Essentials	-4,146.59
12/06/2023	23197	Michael Walsh	Reimbursement - Inspector/Official	-182.00
12/06/2023	23198	New Jersey Fire Equip...	Laundry	-165.00
12/06/2023	23199	State Line Fire & Safety...	Nozzle 24 Repair	-960.30
12/06/2023	23200	Triangle Communicatio...	ACC#6094 Remote Start 1-3-8 &1-3-9	-780.00
12/06/2023	23201	Twin Rocks Water	Water Delivery-Green Street & School Street	-133.60
12/06/2023	23202	Verizon Wireless	Acct#342401275-00001/Cell Phone	-365.56
12/06/2023	23203	W.B. Mason Co., Inc	Customer # C1235200 - Janitorial Supplies	-37.63
12/06/2023	23204	Access Self Storage of ...	Storage Rental Unit #16029 Rent & Insurance	-269.00
12/06/2023	23205	Triangle Communicatio...	ACC#6094 Secure Idle 1-3-8 &1-3-9	-1,296.58
12/06/2023	23206	Twin Rocks Water	Water Delivery-Green Street & School Street	-108.60
12/06/2023	23207	Triangle Communicatio...	ACC#6094 New Potable Radios 1-3-8 &1-3-9	-3,471.80
12/06/2023	23208	Twin Rocks Water	Water Delivery-Green Street & School Street	-89.38
12/06/2023	23209	Twin Rocks Water	Water Delivery-Green Street & School Street	-172.51
12/06/2023	23210	Bowco Laboratories Inc	Regular Service - 418 School St	-38.00
12/06/2023	23211	LifeSavers, Inc	AED Trainer & Batteries	-896.00
12/06/2023	23212	Allied Oil	Account# 10-7831212 - Fuel	-2,404.47
12/06/2023	23213	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-335.87
12/06/2023	23214	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - December 2023	-2,081.04
12/06/2023	23215	Spectrotel	Account #34348561/ Clerk	-117.37
Total Northfield Bank - Voucher				-1,004,486.03
TOTAL				-1,004,486.03

²⁰²³
RESOLUTION 2024-12-1

Board approval of Elected Commissioner Compensation
2024 Salary Guide (January – December)

WHEREAS the Fire Commissioners of Fire District No. #1 of the Township of Woodbridge establishes annual compensation for its fire district Commissioners pursuant to N.J.S.A. 40A:14-88; and

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District No. #1 of the Township of Woodbridge hereby approve the 2024 Commissioners compensation in compliance of the 2024 District budget requirements as follows:

President \$17,500;

1st Vice President \$15,250;

2nd Vice President \$13,750;

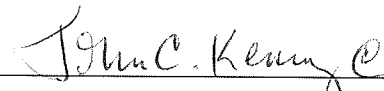
Secretary \$13,750;

Treasurer \$13,750;

BE IT FURTHER RESOLVED, that the above salaries shall take effect on January 1, 2024; and

BE IT FURTHER RESOLVED, that the Board shall re-evaluate the salary structure adjusting as appropriate and approve of same annually as per N.J.S.A. 40A:14-88.

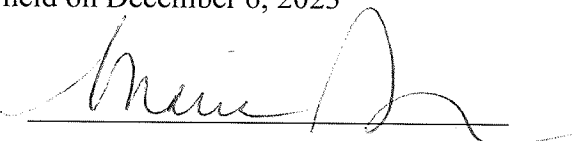
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1



JOHN C. KENNY – President

ADOPTED: December 6, 2023

I, Maria Bucsanszky, the Clerk of the Board hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on December 6, 2023



MARIA BUCSANSZKY – Clerk

*Motion made by Comm. Patrick Kenny, seconded by
Comm. Nicholas Sr., All in Favor.*

2023 - 12 - 2

RESOLUTION

WHEREAS the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$75,000 to replace personal protective fire equipment for the fire department.

BE IT THEREFORE RESOLVED,

- 1) that the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge does hereby authorize the application of such a grant; and
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Fire Commissioners of Fire District No. 1 of the Township of Woodbridge and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the person(s) whose name(s), title(s) and signature(s) appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

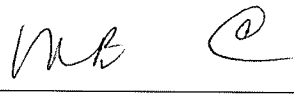
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1



JOHN C. KENNY – President

ADOPTED: December 6, 2023

I, Maria Bucsanszky, the Clerk of the Board hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on December 6, 2023.



MARIA BUCSANSZKY – Clerk

Motion made by Comm. Patrick Kenny, seconded by Robert Minkler on, All in favor.

RESOLUTION #2023 – 12 - 3

WOODBIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 1
WOODBIDGE, NJ

RESOLUTION
Special Meeting Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 1, Woodbridge held a special meeting in accordance with NJSA 40A:14-84 on November 29, 2023, and

WHEREAS, this meeting was held during the hours of 6:00 PM to 9:00 PM,

THEREFORE BE IT RESOLVED that the results of the meeting was as follows:

Public Question #1:

Shall the Woodbridge Board of Fire Commissioners Fire District #1 in the County of Middlesex New Jersey be authorized to purchase a new fire pumper with portable equipment to replace a 1998 Pierce Pumper, which is reaching the end of its service life, for an amount not to exceed \$987,000. and to fund this expenditure by taxation in the 2024 budget?

Yes 55 votes
No 17 votes

Public Question #2

Shall the Woodbridge Board of Fire Commissioners Fire District #1 in the County of Middlesex, New Jersey be authorized to purchase a new water rescue craft (to replace current aluminum hull watercraft) and a new utility task vehicle for an amount not to exceed \$60,000? This acquisition would be funded by taxation in the 2024 Budget.

Yes 47 votes
No 25 votes

Public Question #3

Shall the Woodbridge Board of Fire Commissioners Fire District #1 in the County of Middlesex, New Jersey be authorized to purchase 2 new vehicles (to replace 2007 and 2013 SUVs) for a sum not to exceed \$160,000 and to fund this expenditure with available funds resulting in no tax increase to taxpayers?

Yes 45 votes
No 27 votes

Motion to certify meeting results made by Comm. Patrick Kenny, seconded by Comm. Minkler Sr, all in favor.

Maria Bucsanszky
District Clerk
December 6, 2023

RESOLUTION #2023-12-4

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2023 budget appropriations have insufficient balances to meet the 2023 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

MOTION to accept resolution made by Comm. Patrick Kenny, seconded by Comm. Minkler Sr, all in favor.

Adopted, December 6, 2023

Date

Maria Bucsanszky, District Clerk

#2023-12-5

2024 FIRE DISTRICT BUDGET RESOLUTION

Woodbridge Township FD No. 1

FISCAL YEAR: January 1, 2024 to December 31, 2024

WHEREAS, the Annual Budget for Woodbridge Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 6, 2023; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$13,223,488.44 which includes an amount to be raised by taxation of \$12,273,658.44 and Total Appropriations of \$13,223,488.44; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 6, 2023 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 3, 2024.

MORAN.J@WFDNJ01.ORG
(Secretary's Signature)

12/6/2023
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
JOHN C. KENNY	X			
ROBERT MINKLER SR	X			
PATRICK KENNY	X			
JAY BARCELLONA	X			
JEFFREY MORAN	X			

Page C-6

*motion made by Comm. Patrick Kenny, seconded by
Comm. Barcellona, All in favor*

RESOLUTION #2023-12-6

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, NJS 40A: 14-78.17 provides that where any contract, commitment or payments are to be made prior to the adoption of the budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

WHEREAS, the date of this resolution is prior to January 15, 2024; and

WHEREAS, the total appropriations on the 2023 budget exclusive of any appropriations made for interest and debt redemption charges and capital improvements, is the sum of \$11,402,310.00; and

WHEREAS, fourteen percent of the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund in said 2023 budget is the sum of \$1,596,323.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of the Township of Woodbridge, Fire District No. 1, that the temporary 2024 budget be approved in the amount of \$1,596,323.

Motion to accept resolution made by Comm. Patrick Kenny, seconded by Comm. Jay Barcellona, All in favor

Adopted, December 6, 2023
Maria Bucsanszky
District Clerk

To: Chief Balog

From: Battalion Chief David Hines

Date: November 30, 2023

Monthly Building report for the December 2023 Fire Commissioner Meeting

Admin Office

- Awaiting start of Construction

418 School Street

- Fire Programs have been down several times this month
- Building extension project preparation work continues
- Bowco completed monthly service (extra treatment for roaches)
- Shower pan needs to be replaced working on getting quotes.
- Dorm light outside bathroom awaiting replacement from Bilyak. 8/30
- BAC said they will send a carpenter to look into a solution for the attic stairs. They repaired as much of the ceiling grid as they could. NOT COMPLETED YET
- Edison Door repair of door 2 11/15
- Dunigan repaired urinal 1st fl. (left) awaiting quote for full replacement of hands-free flush. 11/16 and 11/29
- Outdoor grill area new light ordered 11/22
- Dunigan called to service bay 4 heater 11/6 not corrected yet 11/30
- Dunigan found small leak on main water feed in boiler room they will be back.
- Fire alarm zone issue repaired 11/29

House Two (Queen Road)

- Reviewing sleeping arrangements

Respectfully submitted,
David Hines, Battalion Chief

**WOODBIDGE FIRE PREVENTION BUREAU REPORT
NOVEMBER 2023**

DATE: DECEMBER 1, 2023

REPORT COVERING: NOVEMBER

FIRE INVESTIGATIONS: 1

TOTAL INSPECTIONS COMPLETED IN NOVEMBER: 118

COMPLAINTS & SPOT INSPECTIONS: 1

LIFE HAZARDS: 1

QUARTERLY:

SEMI-ANNUAL: 0

NON- LIFE HAZARD USES: 5

TOTAL REINSPECTIONS: 93

PERMITS ISSUED: 12

TOTAL AMOUNT BILLED IN NOVEMBER: \$1,984.00

TOTAL AMOUNT COLLECTED NOVEMBER: \$1,857.00

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: 0

REQUESTS: None

OTHER:

**Robert Fizer
Captain/Fire Official**

To: Chief Balog

From: Battalion Chief Mastanduno/Capt. McGrath

Date: November 28, 2023

Monthly Compliance Report for the December 2023 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 11/4.
- Rae meter calibration 11/6.
- Building extinguisher checks 11/12.
- SCBA inspections 11/10.
- Ground ladder inspections 11/21.

Quarterly Inspections

- Fall hydrant inspections completed on 11/30

Bi-Annual Inspections

- None.

Annual Inspections

- Flow testing of our regulator and SCBAs' was cancelled date TBD.
- Testing of the building's fire alarm was completed.
- Medical questionnaires were assigned to all interior members.

Upcoming Events/Other:

- Collection and evaluation of the medical questionnaires.
- Visual inspection of appliances on our apparatus.
- Quarterly job performance evaluation check-sheet.
- Quarterly building safety check-sheet.
- Building Fire Inspection.

Respectfully Submitted,
Battalion Chief Michael Mastanduno
Captain Keith McGrath