

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, August 2, 2023 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and please keep in your prayers our two lost brothers from Newark and Katherine Mary’s mother who just passed away.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Minkler Sr., Commissioner Patrick Kenny, Commissioner Jeffrey Moran

EXCUSED: Commissioner Jay Barcellona

ALSO PRESENT: Christopher Howell, Attorney
Chief Michael Balog
Labor Counsel – Nicole Grzeskowiak
Maria Bucsanszky – District Clerk

Commissioner J.C.K.: I need a motion to accept the minutes of the Regular Meeting of July 5th, 2023.

Commissioner Robert Minkler, Sr. made a motion to accept the minutes of the Regular Meeting on July 5th, 2023 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, we will move onto Committee Reports – Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: No outstanding issues but I would like to commend the members who took the time, in one of the hottest days of summer, to walk to the two funerals in the City of Newark represented the Career and Voluntary Divisions. It’s a good show for the department; the right thing to do.

Commissioner J.C.K.: I agree one hundred percent. Okay, anything else?

Commissioner J.M.: That's all.

Commissioner J.C.K.: Okay, Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: I have a lengthy report that I'm going to ask to be moved into the minutes of the meeting but I just want to say again the officers, and firefighters and chiefs are on top of this. Every time something breaks they're not letting it get by; they're getting right on top of it and keeping it fixed and keeping the apparatus up and running so I'm very happy with that and I applaud them for doing it, thank you.

Commissioner J.C.K.: So, any questions? Okay, we'll move on to Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: Mr. President, the only thing I have is I want to commend Deputy Chief Weber for the communications project that he's been working on. He got the pricing back for the MBTs and associated their computers for Fire Prevention Administration 1311. It's got the breakdown here. We're still waiting for another vendor for the learning system, the station learning portion. Once they get that they'll bring that back to us. The purchase orders are out and we're way under budget he said so I just want to let everybody know. He's working very diligently on that.

Commissioner J.C.K.: Okay, any questions for Commissioner Kenny?

BUILDING AND GROUNDS:

Commissioner J.C.K.: Alright, we'll take the Building and Grounds report and make that part of the records since Commissioner Barcellona is not here. We'll move on then to Payroll and Bills.

The report of Payroll and Bills for July, 2023:

Maria Bucsanszky: The bills for July, 2023.

Bills: \$291,276.22

Payroll: \$323,520.13

Commissioner J.C.K.: Okay, I need a motion to accept the Payroll and Bills.

Commissioner Robert Minkler, Sr. made a motion to accept the Payroll and Bills including the add-ons for a total amount of \$23,938.39 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: Treasurer's Report for August 2nd, 2023.

Previous Balance – July 5 th , 2023	\$5,198,740.88
Deposits	\$ 21,833.64
Payroll and Adjustments	\$ 305,407.36
Current Bills	\$ 291,276.22
Ending Balance as of August 2 nd , 2023 without the add-on bills	\$4,623,890.94

Commissioner Patrick Kenny made a motion to accept the Treasurer's Report which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Okay, Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I don't have any.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: I just have a contact review we have to do in Executive Session for 109 Green Street we received from our architect when we discuss that. There's nothing else.

Commissioner J.C.K.: What's your recommendation?

Christopher Howell, Attorney: You want to discuss it here? I spoke to Kevin Settembrino today. I reached out to him so we can further interpret the letter that he sent to us on July 21st. I think I circulated that. The purpose of the July 21st letter was to give us an estimate to finish up the architect work, what needs to be done, and since there has been a significant delay from the time we got this project approved the cost of doing the project is going to cost more due to inflationary pressures that are going on in our economy so he has to re-assess that as well as the Uniform Construction Code was amended and only good through March of this year or past March of this year so he has to follow the newly uniform commercial code so he has to look at what those code changes are and how it impacts our project. It's not going to be on everything of course but there are some impacts and what I've been told and what we need to do here is...you know I was trying to get a timeline from him so this proposal is for \$54,500.00 but it's not all-inclusive; it is not the final bill. This bill is for him to assess what Uniform Commercial Code changes have to be made and re-assessing the value of all the work that needs to be done. But then he said it'll have to go to his consultants and whatever changes need to be made then we need new prints, new diagrams, new plans with incorporating those new code changes and he goes I can't give you an answer on that because I haven't done the first part of that assessment which is figuring out what needs to be changed if anything. He did already say there's a change to the bathroom size for handicap access or something of that nature and that's going to change the addition on the office that we're doing on the existing building. I asked him how long he needed. He said that'll take three to six weeks so let's just assume it's six. I said we don't want to be in a position ever again where we have to re-assess new costs for estimates because of further delays so we have to put a timeline on it so he said that a good projection would be...our goal is to get...the plans that we submitted to this day, we did it on July 14th, there were some engineering issues that the town raised. We addressed all that through our engineer report and that was all submitted. I followed up today with Marta Lefsky. She just got back to me before the meeting. I was asking for an update to advise the Board. It looks good she said. It's out nine copies. There are nine people on the Board. They all have to review and put their input. They've had it for only a week. She says I doubt they're going to turn around within a week; they usually need a little bit more time than that but she said I'll reach out to everyone and see if we can get that to move along. But even then it needs to then move to the building department and from there the building department needs to review not only the existing plans but they're going to review those code changes and new plans so he said, this is now coming from Kevin Settembrino, he would probably be realistic that we would get the permits being issued something between October 1st of this year and December 31st and then that's what I would hold him to based on this estimate he gave us for \$54,500.00 so if we approve that today I will put it in writing you know that he also agrees to these following terms. First, getting us the work he's going to do under this within six weeks and no further additional fees with regard to this work that he's doing provided we get to permitting something between October 1st and December 31st. However Part 2 of his project will be the plans and changing those plans that

incorporated in it. He can't give me a price; I don't know what it's going to be and I couldn't hold him to it because he doesn't know. You know he has to do the first part first and then he'll let us know on the second part. Again, a general was he didn't think it would be too drastic. So that's where we are at. So we have to agree tonight to move forward with the additional add-ons here of \$54,500.00 with an understanding this is not the final bill. I'll put some perimeters on this so at least we get the best protections we can with regards to work he's going under this agreement but please anticipate they'll be one more add-on once he has an idea how the plans need to be changed.

Commissioner P.K.: Mr. President, I'll make a motion to let the attorney move forward with what he just explained without it being said in the motion and to approve it to let them start this process so this way we can move forward and actually start to get some good out of it.

Commissioner R.M.: Not this year.

Commissioner P.K.: I know but get it started. If we keep letting it go prices are going to keep going up for material and stuff.

Christopher Howell, Attorney: The estimate that he's going to give on work that needs to be done, the estimate, is good through the halfway point of the budget and he says it's more than a year but less than two years this project and remember there are two phases to this project. Phase One would be the garage and Phase Two is the addition but putting both phases together you know if it's between a year and two years I guess we can estimate about eighteen months and then this price would be good for nine months from the day of permitted you know so it gives up a pretty good window there.

Commissioner Patrick Kenny made a motion to move forward on what Christopher Howell, Attorney explained which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Chief, do you remember when the drawings came? Didn't we go pick them up?

Chief Michael Balog: We did. I don't remember the exact date but it was quite some time ago.

Christopher Howell, Attorney: February.

Chief Michael Balog: That could be it.

Commissioner J.C.K.: Okay, never mind. Time is flying to fast for me.

Commissioner P.K.: I think the changes were just given to them in July.

Christopher Howell, Attorney: Yeah, Kevin said I gave him the final plans in February. The issue here is there was some confusion as to the engineering issues. It was not in the resolution that they signed back in whatever it was October of last year. There was a conditional resolution but those engineering issues were not in there so there needed to be clarification on that. That was finally provided to us you know about May of this year and then we had to put it out to bid and get you know our engineer to agree to do that and get an idea exactly what needed to be done because there was a lot of engineering recommendations. We had to qualify that and clarify that with the town. We need and we go to find out exactly what they wanted and that's why this submission on July 14th you know I'm very confident it's going to satisfy those open issues. There weren't that many of them and you know we addressed those issues. We made it clear what issues we were going to put in those reports and new revised plans and I believe that's what we did. So now it's just a matter of the Board reviewing that an checking that box off is what I've been told. I don't think we're that far off from that. The question is how long does it take to get through the building department and through permits especially now with the new issue of the code has been updated so we have to update the plans to match the new building codes.

Commissioner J.C.K.: Okay.

Christopher Howell, Attorney: The estimate is more for us and our budgets. Once we get that you know they'll be a proposal on where we are at number wise based on the money we allocated from our election that we had, right, from the bond and how much needed money we have in reserve or whatever it may be. He said they'll probably will be a combination of some; you know if there are additional funds that we can tap into that's one way we can satisfy the gap. The other way they'll have to be some things maybe eliminated from the project. He didn't suggest that yet because again he doesn't know how much more these estimates are going to come in at. We're chasing, you know, inflation here which we all know we feel every day but that's part of this proposal. He's going to come up with the new numbers.

Commissioner J.C.K.: Okay.

Christopher Howell, Attorney: I got from Chief a payment reimbursement agreement I made several weeks ago, some redline changes to that. I did circulate it amongst all of you. I know you commented on it. I just need to get it finalized so I can get an overview. The key is right here is I changed some of the language. I eliminated the equipment charges that we normally charge because remember we can only charge for training. We can't charge for equipment. That has to be at the sole cost of the employer which we are. But it was how much do we want to get reimbursed back. We had it at five years up to work a full five years one hundred percent of all the training costs are paid back and it seemed to me, and it's just my opinion it's your call as the Board that you would dial that back and make it kind of a sliding scale. So I propose instead of five two years you got to work. If you don't work the full two

years you have to pay back one hundred percent. After three years seventy-five percent and after four years fifty percent. Everything over four years you know then you've put enough time in. There's no reimbursement back. That's just the proposal but I need to hear back from the Board.

Commissioner J.C.K.: The Board says good.

Christopher Howell, Attorney: Okay good, there it is, and you're going to agree on limiting the fire protective equipment and it's says here the NFPA 1975 Station wear five sets. We can't charge that. That's equipment uniforms. You can't charge that you can only charge on training so that'll be eliminated out as well. Right, good?

Commissioner J.C.K.: Good.

Christopher Howell, Attorney: Okay, I'll put in final forms, easy to do, and I'll send that over to you. You have to look at the overall pack. This is obviously a form, right. The only I can do as a lawyer is look at it. I looked at what you do ask about the criminal background which seems fine. You have waivers in the back too that seems to be fine as well. As for names, affiliations, your employment history, you know where you lived the last few years I mean that's just all straight forward stuff but the waivers look fine and the questions you're asking about the background and you did ask you know that's even been like through a PTI Program, through a Diversionary Program, it's all in there so I thought that was good. So I don't see any issue with that. I did see plenty of issue with the reimbursement not only on just that range but the language. I changed some of that and I changed the salary. We had the wrong salary and made that more current. It's forty grand range what we have now so I'll make those changes and send it over and you guys can make opinion with that so I'll put that in here. Okay?

Chief Michael Balog: Thank you.

Commissioner J.C.K.: Anything else?

Christopher Howell, Attorney: I think that's it; I have nothing further.

Commissioner J.C.K.: Okay, Nicole.

Nicole Grzeskowiak, Labor Counsel: Nothing.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Nothing.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: I have nothing this time sir.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: I have no New Business.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: No New Business.

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: None.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: None.

Commissioner J.C.K.: Chief.

Chief Michael Balog: None.

Commissioner J.C.K.: The only thing just to let you know on 418 School Street we're going to meet next week with the engineer and architect for that project so just letting you know. Okay, Remarks, Comments or Questions From the Audience.
Chief Fee.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Commissioner P.K.: Brian Fee he needed to be excused so he

Commissioner J.C.K.: Motion to adjourn.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 7:20 P.M. which was seconded by Commissioner Patrick Kenny and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

WOODBIDGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

07/26/23

8/2/2023

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
07/06/2023	22720	Jeffrey Moran	Medicare Reimbursement - January 2023 - June 2023	-1,458.00
07/06/2023	22721	United Healthcare - RX	Member #0216770561-Prescription T Howell July 2023	-36.10
07/06/2023	22722	Allied Oil	Account# 10-7831212 - Fuel	-1,936.83
07/06/2023	22723	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-158.91
07/06/2023	22724	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - July 2023	-1,913.60
07/06/2023	22725	Spectrotel	Account #34348561/Clerk	-57.46
07/06/2023	22726	ADVANCE AUTO PARTS	Account #1872535921/Supplies - Supplies	-21.15
07/06/2023	22727	Amazon Capital Services	Table Nightstands, Organizer, Silverware & Dinnerward Set, T...	-204.79
07/06/2023	22728	Fire and Safety Service...	Rescue 1 -Truck Air Leak	-10,290.65
07/06/2023	22729	Hoagland, Longo, Mora...	Professional Services Rendered	-5,450.00
07/06/2023	22730	New Jersey Fire Equip...	Hydro- 6 SCBA Cylinders	-183.60
07/06/2023	22731	Rutgers School of Socia...	OSHA 7505 -Intro to Incident (Accident) Investigation/ Barcell...	-225.00
07/06/2023	22732	The Home Depot Pro	M18 Fuel Impact Driver	-406.95
07/06/2023	22733	Verizon Wireless	Acct#342401275-00001/Cell Phone	-226.07
07/06/2023	22734	Fire and Safety Service...	Rescue 1 -Lights & Switches	-692.47
07/06/2023	22735	New Jersey Fire Equip...	Retainer Packing Scott & O Ring	-98.06
07/19/2023	22736	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-44.79
07/19/2023	22737	Bowco Laboratories Inc	Monthly Service May & June 2023	-76.00
07/19/2023	22738	Comcast	Account #8499053400759387/Computer Internet	-185.84
07/19/2023	22739	Elizabethtown Gas	Account #2164284700/418 School St 05/24/2023 - 06/23/2023	-295.84
07/19/2023	22740	MIDDLESEX WATER C...	Hydrant Service - July 2023	-44,597.51
07/19/2023	22741	U.S. Bank	Acct#4798531221546585/Supplies	-690.30
07/19/2023	22742	United Healthcare - RX	Member #0216770561-Prescription T Howell August 2023	-36.10
07/19/2023	22743	Verizon Connect	C/S #WOOD028 Monthly Service June 2023	-80.95
07/19/2023	22744	Verizon Wireless	Acct#342401275-00001/Cell Phone	-740.24
07/19/2023	22745	Wellcare	Acct # 34694850 - K. Howell - August 2023	-9.30
07/19/2023	22746	Woodbridge Twp Ambul...	RENT - August 2023	-4,200.00
07/19/2023	22747	Comcast	Account #8499053400528238/Computer Internet	-83.39
07/19/2023	22748	UNITED HEALTHCARE	Member# 306131456-1 - Insurance Premium August 2023	-638.60
07/19/2023	22749	Verizon Wireless	Acct#58555042-00001/Cell Phone	-123.51
08/01/2023	22750	Catherine Crowe	Health Benefit Reimbursement - July 2023	-384.38
08/02/2023	22751	ADVANCE AUTO PARTS	Account #1872535921/Supplies	-15.04
08/02/2023	22752	Amazon Capital Services	Bay Door Remotes	-56.85
08/02/2023	22753	ASC Enterprises LLC	Water Bottles & Hats	-2,232.00
08/02/2023	22754	Bowco Laboratories Inc	Regular Service/109 Green Street	-50.00
08/02/2023	22755	Charles Mangione	Website Maintenance - June 2023	-75.00
08/02/2023	22756	Christopher Howell	Monthly Fee - August 2023	-4,500.00
08/02/2023	22757	CORE BTS	Aironet CISCO DNA 5 Yr License 7/1/2023-6/30/2028/418 Sc...	-8,922.56
08/02/2023	22758	Fire-Dex, GW LLC	Bunker Coats Cleaning, Inspection & Repair	-558.00
08/02/2023	22759	Hugh Drumm	Reimbursement - Capstone in Management, Taxation & Glob...	-2,827.50
08/02/2023	22760	Life Insurance Compan...	Policy #GL-5474 Volunteer Life Insurance August 2023	-242.95
08/02/2023	22761	Maria Bucsanszky, E.A.	Monthly Fee - August 2023	-6,000.00
08/02/2023	22762	Marie Gould	Health Benefit Reimbursement - July 2023	-384.38
08/02/2023	22763	Mary Karnas	Health Benefit Reimbursement - July 2023	-384.38
08/02/2023	22764	Owen S Dunigan & Co, ...	Tighten Toilet Bolts - Bathroom	-125.00
08/02/2023	22765	Sophie Bader	Health Benefit Reimbursement - July 2023	-384.38
08/02/2023	22766	Superior Office System...	Account #EDH608-001- Supplies	-166.98
08/02/2023	22767	Survivor Fire & Safety E...	Kitchen Maintenance	-271.50
08/02/2023	22768	W.B. Mason Co., Inc	C/S# C1235200 - Supplies	-96.93
08/02/2023	22769	Amazon Capital Services	Work Gloves, Laptop Charger, Safety Glasses & Earplugs	-232.81
08/02/2023	22770	CORE BTS	Aironet CISCO DNA 5 Yr License 7/1/2023-6/30/2028/109 Gr...	-3,345.96
08/02/2023	22773	Absolute Fire Protection...	2014 Spartan - Travel Time (1-1)	-192.50
08/02/2023	22774	Access Self Storage of ...	Storage Rental Unit #16029 07/18/2023 - 09/18/2023	-807.00
08/02/2023	22775	Amazon Capital Services	Commissioner iPad/Moran	-399.00
08/02/2023	22776	Comcast	Account #849905340116158/Computer Internet	-239.78
08/02/2023	22777	Cummins Sales & Servi...	C/S#195874 -Planned Maintenance	-636.54
08/02/2023	22778	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 08/1/2023 - 08/31/2023	-13,167.30
08/02/2023	22779	Edmunds & Associates ...	Electronic Requisitions	-2,000.00
08/02/2023	22780	Fire and Safety Service...	Pierce Eng 1-3 Tow Apparatus from Woodbridge to Piscataway	-854.00
08/02/2023	22781	Glasson's Auto Repair	2009 Chevrolet Suburban - Exhaust Repair (1-3-7)	-190.00
08/02/2023	22782	Hackensack Meridian T...	Physicals	-790.00
08/02/2023	22783	Lowe's	Account 82131319150376/Supplies	-1,777.17
08/02/2023	22784	Margaret Sulej	Cleaning 109 Green Street 07/24/2023	-180.00
08/02/2023	22785	Mary Ann Sofka	1 Hrs Transcription For Regular Meeting 07/05/2023	-30.00
08/02/2023	22786	Metuchen Mower Inc	Spark Plugs (4)	-20.00
08/02/2023	22787	Motorola Solutions Inc.	Acct# 1035457185 - (20) Antennas	-960.00
08/02/2023	22788	PSE&G	Acct#7550582203/109 Green St 06/09/2023 - 07/10/2023	-709.40
08/02/2023	22789	Settembrino Architects	Permits	-630.60
08/02/2023	22790	Standard Insurance Co...	Life Insurance - Policy #136829 - August 2023	-4,220.72

Date	Num	Name	Memo	Amount
08/02/2023	22791	Staples	6035 5178 2066 2780 - Supplies	-417.43
08/02/2023	22792	Stone Mountain Printing	Certificates Jr Fire Academy	-41.20
08/02/2023	22793	Turnout Fire & Safety	Uniforms/Kane	-1,396.50
08/02/2023	22794	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - August 2023	-1,913.60
08/02/2023	22795	Absolute Fire Protection...	2014 Spartan - Preventive Maintenance (1-1)	-7,885.74
08/02/2023	22796	Amazon Capital Services	Flash Drive	-119.92
08/02/2023	22797	PSE&G	Acct#1301369209/Parking Lot	-61.24
08/02/2023	22798	Turnout Fire & Safety	Badges/Buttons	-450.00
08/02/2023	22799	PSE&G	Acct#7356632500/Firehouse 05/12/2023 - 07/12/2023	-1,866.29
08/02/2023	22800	Turnout Fire & Safety	Gold Visor	-199.98
08/02/2023	22801	Turnout Fire & Safety	Patches/Mastanduno	-334.98
08/02/2023	TEPS	State of New Jersey- H...	Health Benefits Retiree - 08/01/2023 - 08/31/2023	-45,517.31
08/02/2023	22802	Turnout Fire & Safety	Uniform/Lim	-1,327.00
08/02/2023	TEPS	State of NJ- Health Ben...	Health & Prescription Benefits - Active Employees August 2023	-95,522.41
Total Northfield Bank - Voucher				-291,276.22
TOTAL				-291,276.22

WOODBRIIDGE FIRE PREVENTION BUREAU REPORT JULY 2023

DATE: AUGUST 1, 2023

REPORT COVERING: JULY

FIRE INVESTIGATIONS: 1

TOTAL INSPECTIONS COMPLETED IN JULY: 217

COMPLAINTS & SPOT INSPECTIONS: 8

LIFE HAZARDS: 28

QUARTERLY:9

SEMI-ANNUAL:5

NON- LIFE HAZARD USES: 35

TOTAL REINSPECTIONS: 142

PERMITS ISSUED: 4

TOTAL AMOUNT BILLED IN JULY: \$2,516.00

TOTAL AMOUNT COLLECTED JULY: \$661.00

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: 1

REQUESTS: None

OTHER:

**Robert Fizer
Captain/Fire Official**

To: Chief Balog

From: Battalion Chief Mastanduno/Capt. McGrath

Date: July 27, 2023

Monthly Compliance Report for the August 2023 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 7/1
- Rae meter calibration 7/3
- Building extinguisher checks 7/9
- SCBA inspections 7/14
- Ground ladder inspections 7/18

Quarterly Inspections

- None

Bi-Annual Inspections

- Hood Suppression System inspected by Survivor 7/12

Annual Inspections

- None

Upcoming Events/Other:

- Annual Pump Testing on Apparatus is scheduled for 8/9

Respectfully Submitted,
Battalion Chief Michael Mastanduno
Captain Keith McGrath

Monthly Equipment Report

July 2023

Engine 1

- Outstanding Issues
 - Nuno Tire reported shocks need to be replaced soon
 - Battery charger needs to be replaced part on order Absolute
 - Driver's side tall cab door alarm going off intermittently Absolute will look at it when battery charger comes in
 - Driver's door Red 4" Pancake light (wiring issue) fixed during PM/will look again when battery charger comes in Absolute

- Resolved
 - Front intake not opening properly Absolute installed new motor and actuator
 - Preventive Maintenance needs to be scheduled Absolute performed PM 7/14
 - Batteries were dead Absolute diagnosed electrical system during PM made repairs
 - Life Ring and throw bags added to Water Rescue Equipment

Engine 2

- Outstanding Issues
 - Nuno Tire reported shocks need to be replaced soon
 - AC blowing cool not cold air Absolute notified 7/19

- Resolved
 - AC Drain line broken Absolute fixed 7/19
 - Life Ring and throw bags added to Water Rescue Equipment

Engine 3

➤ Outstanding

- Rear Intake drain valve spinning part on order Fire & Safety
- 3/4 water indicator bulb out/tailboard running lights out Fire & Safety notified 7/26 it was noted during PM but will look again
- During PM fluid access door was ripped off while lowering cab Fire & Safety ordered new door and will restore to original paint scheme

➤ Resolved

Preventive Maintenance completed Fire & Safety 7/25 waiting report

Headlight replaced- Tour 1 installed 7/6

- Computer/Injector issue Detroit Deisel reprogrammed 7/14
- Pump throttle switch will not work Detroit Deisel fixed related to reprogramming issue 7/18
- Life Ring and throw bags added to Water Rescue Equipment

Truck 6

➤ Outstanding

- Truck is leaning to the right again – Monitoring
- Hydraulic leak officer side rear outrigger – will need to be brought into the shop
- No Smoke clogged- Absolute reattached exhaust pipe/Ward Diesel needs to service No Smoke
- Air horn not working- Absolute notified 7/26

➤ Resolved

Oil leak- Detroit Diesel made repairs and recommendations 7/21

Brake hose and Air hose found loose and rubbing against tire- Found by Detroit Diesel/Repaired by Absolute 7/22

Discharge #3 leak- Absolute drained and tightened valve

PPV Fan#2 electrical cord strap broken- Tour 1 replaced

Life Ring and throw bags added to Water Rescue Equipment

Rescue 1

➤ Outstanding

Coolant leak in cab officer side front- Fire & Safety tighten fittings **leak reappeared** parts on order 6/28

Stop Engine Light/Check Engine light came on dash cluster- Fire & Safety notified could not duplicate 7/17

Scene lights flickering- Scheduled for volt test Rudy's 7/27

➤ Resolved

- Cascade pressure switch adjusted- Continental 7/21

Auxiliary Vehicles

➤ Outstanding

- 1-3-5 lightbar and arrow stick repairs - ordered
- 1-3-1 has a lighting issue being investigated and will need a replacement arrow stick – quoted
- 1-3-8 and 1-3-9 recall on power door lock switch covers- Deputies to monitor
- 1-3-3 recall on camera blue screen- Ford no fix/ try resetting software
- 1-3-12 recall on engine failure- Ford no fix/monitor warnings get to dealer if problem persists

➤ Resolved

-

Turnout Gear

- Outstanding
 - Second set of gear for new hires still pending Skylands never ordered salesman made mistake/ gear has been reordered
 - Exterior Gear (B Horvath, R Foerch) on order Skylands Fire Equipment/ same as above reordered

- Resolved
 - Officer Primary Coats sent out for Title Pieces Delivered by Gear Wash
 - Volunteer Firefighters Obinna Okoro and Angel Rosa issued gear

Equipment Out of Service

- Outstanding
 - Meter #3 damaged at call- Gen El notified 7/18
 - Stihl wood and Steel saw hard to start- Metuchen Mower (most likely warranty)

- Resolved

Miscellaneous

- Outstanding
 - Working on Rope Rescue Equipment getting quotes
 - Quote for Gas Meter and Mount Rescue 1-Gen El
 - Mass Area Search Bag ordered- All Hands

- Resolved
 - TNT Annual Maintenance completed- FF1 7/24
 - Hurst/ETools Annual Maintenance scheduled (August)

Orders & Deliveries

➤ **Ordered**

Orders for Training Division, Pre-Planning on back order

- **Equipment for Rescue 1** waiting on a few items
- **SCBA'S** on order NJ Fire Equipment
- **Radios** ordered Motorola

➤ **Delivered**

- **Uniforms 95%** waiting on back ordered shorts

WOODBIDGE FIRE DEPARTMENT
418 School Street
Woodbridge, NJ 07095

Robert Minkler Jr.
Deputy Chief
Division of Training
732-602-6050 Ext. 6181

Monthly Training Report July 2023

- Members attended EMT CEU Classes.
- Members are training on vehicle stabilization equipment.
- Working with the township to secure a pool for the upcoming water rescue training.
- Dates are being worked on for the Live Burn at MCFA.
- Students graduated from the Junior Fire Academy. Next academy will run the week of 08-14-2023.
- Two new members of the VFC have been submitted to MCFA for the upcoming FF-1 class starting in September.
- Members have until 09-01-2023 to submit their interest in attending the fall Fire Official class at MCFA.
- Members have completed Fire Inspector training at MCFA.

Robert Minkler, Jr.

Deputy Chief

Woodbridge Fire Department

To: Chief Balog

From: Battalion Chief David Hines

Date: July 29, 2023

Monthly Building report for the August 2023 Fire Commissioner Meeting

Admin Office

- Awaiting start of Construction

418 School Street

- Edmunds and Fire Programs have been down several times this month
- Building extension project preparation work continues
- Bowco completed monthly service (extra treatment for ants)
- Painter was out to give quote on first floor painting 4/20/23 waiting on other painter quotes.
- BAC was called for condensation dripping in Meeting room and 2nd floor meeting room. Area was checked and we were told its from the high heat in the attic.
- BAC cleaned blockage from dorm/ dayroom backup in drain pan. 7/28
- Comairco compressor and piping replacement/upgrade set for mid-August
- Plumber returned to complete repair first week of June. Completed 7/19
- Multi-Flow removed piping from back room

House Two Queen Road

- Progress

Respectfully submitted,
Battalion Chief, David Hines