

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, March 8, 2023 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for those suffering over in Europe and here at home.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Minkler Sr., Commissioner Patrick Kenny, Commissioner Jay Barcellona, Commissioner Jeffrey Moran

ALSO PRESENT: Attorney – Christopher Howell
Chief Michael Balog
Labor Counsel – Nicole Grzeskowiak
Maria Bucsanszky

Commissioner J.C.K.: I need a motion to approve the minutes of the Regular Meeting of February 1st, 2023.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the Regular Meeting on February 1st, 2023 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, now we’ll move into the election certification.

Maria Bucsanszky: Whereas the Board of Fire Commissioners, Woodbridge Fire District 1 Woodbridge held the annual election in accordance with N.J.S.A. 40A-17-72 on February 18th, 2023 and Whereas this election was held in the time and manner as prescribed by statute therefore be it resolved that the results of the election were as follows: For Fire Commissioner – Three Year Term – John C. Kenny 382 votes; Patrick Kenny 361 votes and there were six write-ins. Public Question No. 1 – Shall the Fire District No. 1 2023 Fiscal Year Budget be adopted with total revenues of \$13,642,310.00 which includes the \$11,853,244.00 to be raised by taxation and Total Appropriations of \$13,642,310.00, Yes votes were 233; No votes were 213. Public Question No. 2 – Shall the Board of Commissioners of District 1 and the Township of Woodbridge be authorized to increase the 2023 amount to be raised by taxation in the Fire District Annual Budget by \$3,435,000.00 as provided by N.J.S.A. 40A-4-45.45 notwithstanding that its amount to be raised by taxation will

exceed the 2 percent increase limitation. Yes votes – 197; No votes – 231. Motion to certify.

Commissioner John C. Kenny made a motion to certify the results of the Fire District 1 election which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Now we'll go into relief organization and first we'll do the Oath of Office for the two new commissioners so we'll take care of that.

Erin Kenny: I, John C. Kenny. I, Patrick Kenny

Commissioner John C. Kenny: I, John C. Kenny. I Patrick Kenny

Erin Kenny: Do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and alliance to the same and the governments established in the United States and in this State under the authority of the people that I will faithfully, impartially and justly perform all the duties of the Office of Fire Commissioner, Fire District No. 1 according to the best of my ability so help me God.

Commissioner John C. Kenny: I do.

Commissioner Patrick Kenny: I do.

Audience applauds.

Commissioner J.C.K.: Now we will move into vacate the offices and appoint the Clerk to conduct the election for President.

Commissioner Robert Minkler, Sr. made a motion to vacate the offices and appoint the Clerk to conduct the election for President which was seconded by Commissioner Patrick Kenny and carried unanimously.

Maria Bucsanszky: At this time the nomination for President is declared open.

Commissioner R.M.: I'd like to make a motion to nominate John Kenny for President.

Commissioner Robert Minkler, Sr. made a motion to nominate John Kenny for President which was seconded by Commissioner Jeffrey Moran and carried unanimously under a roll call vote. Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner Robert Minkler, Sr. made a motion to close nominations for President which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Maria Bucsanszky: Mr. President, you may assume the Chair.

Commissioner R.M.: Congratulations.

Commissioner J.C.K.: Thank you. I'd like to move for nomination for Vice President.

Commissioner P.K.: I nominate Robert Minkler, Sr.

Commissioner Patrick Kenny made a motion to nominate Robert Minkler, Sr. which was seconded by Commissioner Jay Barcellona and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner Patrick Kenny made a motion to close the nomination for Vice President which was seconded by Commissioner Jay Barcellona.

Commissioner J.C.K.: We need a nomination for Second Vice President.

Commissioner R.M.: I'd like to make a motion for Patrick Kenny for Second Vice President.

Commissioner Robert Minkler, Sr. made a motion to nominate Patrick Kenny for Second Vice President which was seconded by Commissioner Jay Barcellona and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner Robert Minkler, Sr. made a motion to close the nomination for Second Vice President which was seconded by Commissioner Jay Barcellona.

Commissioner J.C.K.: Okay, we need a nomination for Treasurer.

Commissioner P.K.: I nominate Jay Barcellona.

Commissioner Patrick Kenny made a motion to nominate Jay Barcellona for Treasurer which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner Patrick Kenny made a motion to close the nomination for Treasurer which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, nomination for Secretary.

Commissioner P.K.: I nominate Jeff Moran.

Commissioner Patrick Kenny made a motion to nominate Jeff Moran for Secretary which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes.

Commissioner Patrick Kenny made a motion to close the nomination for Secretary which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, Appointment for District Clerk.

Commissioner R.M.: I'll make a motion for Maria Bucsanszky.

Commissioner Robert Minkler, Sr. made a motion to nominate Maria Bucsanszky for District Clerk which was seconded by Commissioner Jeffrey Moran and carried unanimously by roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: Okay, Appointment for an Attorney.

Commissioner P.K.: I appoint Christopher Howell for General Counsel and Hoagland, Longo, Moran, Dunst and Doukas for Labor Counsel.

Commissioner Patrick Kenny made a motion to appoint Christopher Howell for General Counsel and Hoagland, Longo, Moran, Dunst and Doukas for Labor Counsel which was seconded by Commissioner Jay Barcellona and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: Okay, I need an appointment for Auditor.

Commissioner Robert Minkler, Sr. made a motion to appoint Michael Bart for Auditor which was seconded by Commissioner Patrick Kenny and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: Appointment for Physician.

Commissioner Robert Minkler, Sr. made a motion to appoint JFK to be the Physician which was seconded by Commissioner Patrick Kenny and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. –

Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: Okay, Appointment of Fire Official.

Commissioner P.K.: I appoint Captain Robert Fizer for Fire Official.

Commissioner Patrick Kenny made a motion to appoint Captain Robert Fizer for Fire Official which was seconded by Commissioner Jeffrey Moran and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: Okay, the Committees for 2023 will be as follows: Personnel – Commissioner Moran; Apparatus and Vehicles – Commissioner Minkler, Sr.; Telecommunications and Hydrants – Commissioner P. Kenny; Building and Grounds – Commissioner Barcellona. I need a roll call on that. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: Okay, Designation of the Newspaper and Bank.

Commissioner Patrick Kenny made a motion for the Home News and Star Ledger for the Newspaper and Northfield Bank for the Bank which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, Designation of Authorized Signatures on Bank Accounts, Vouchers, Fire Prevention Bureau and Special Accounts. Two signatures signed and counter signed by the President or Vice President and Second Vice President and Treasurer or Clerk.

Commissioner Robert Minkler, Sr. made a motion for the Designation of Authorized Signatures on Bank Accounts authorizing two signatures signed and counter signed by the President or Vice President and Second Vice President and Treasurer or Clerk which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, I need a motion for the President, Vice President and Second Vice President, Treasurer and Clerk to sign and counter sign.

Commissioner Robert Minkler, Sr. made a motion for the Designation of Authorized Signatures on Vouchers, Fire Prevention Bureau and Special Accounts authorizing the President, Vice President and Second Vice President, Treasurer and Clerk to sign and counter sign which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, Payroll and Petty Cash Accounts. One signature by the President, Vice President, Second Vice President, Treasurer or Clerk.

Commissioner Patrick Kenny made a motion for Payroll and Petty Cash Accounts authorizing one signature by the President, Vice President, Second Vice President, Treasurer or Clerk which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: I'd just like to make a quick statement. As you know we had a lot of people this year at February's election. Yes the question that we were trying to increase staffing did not pass but yet it was not that far off in numbers. This entire Board strives to try to make sure that we have the most safest department out there with adequate staffing. The entire department is one unit and it all takes everything. We need, from our Career that work a day, as we need from the Volunteers, to help hold the line. There's a support role for them as there is a support role for the Career and we need that and we can see by the numbers that we need to do a little bit better educating and the Board is going to strive to do that this year and get the public to understand a little bit better of what our fire service provides and what we can do and we are still planning on staying the course of all the items that we already have tried to start and continuing this year with setting the Rescue up and running and getting that operation going. I know Chief Balog is working on trying to get moving on the winner for Swiftwater Rescue which we had planned from last year and we continue with that so just to be on record this Board is still striving to keep moving forward to keep striving to get the department out there. With the leadership of the Chief and our new Deputy Chief we will get there. We just need to educate a little bit better. That is what it seems to be so we will do that. Does anyone else have anything that they want to add on to that you're more than welcome.

Commissioner R.M.: You said it all.

Commissioner J.C.K.: Okay, we will move onto Committee Reports – Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: As you mentioned we have a new Provisional Deputy Chief. In conjunction with the Chief they have been moving forward with the Promotional Results, the test results, and we are moving forward with that. Also, we have the LOSAP qualifiers list which consisted of four persons this year.

Commissioner J.C.K.: Okay, so we'll post that for thirty days and if there are no objections then we will move forward after the thirty days are over Chief.

Commissioner J.M.: Other than that, just the rest of the report be placed into the minutes in its entirety.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Okay, we will move on to Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: President Kenny, since the budget passed we are now moving forward on the Rescue with the Chief. We are starting to get stuff going again on that and the Rescue is up being fixed. Hopefully by the end of this month we might have it back or the beginning of next month. The Chief is on top of all the stuff with the apparatus. I talked to him and he called me and we are right on top of things. The rest of my report I would like to be placed into the minutes.

Commissioner J.C.K.: Okay, anything for Commissioner Minkler? We'll move on the Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: I'm just going to have my hydrant report put into the record. Nothing else at this time.

Commissioner J.C.K.: Okay, anything for Commissioner Kenny? Okay, Building and Grounds – Commissioner Barcellona.

BUILDING AND GROUNDS:

Commissioner J.B.: I'd like my report to be put into the minutes.

Commissioner J.C.K.: Okay, so noted. Any questions for Commissioner Barcellona? Alright, so we will move on to Payroll and Bills.

The report of Payroll and Bills for February, 2023:

Maria Bucsanszky: The bills for February, 2023.

Bills: \$273,264.47

Payroll: \$318,079.86

Commissioner Patrick made a motion to accept the Payroll and Bills and to include the add on bills totaling \$35,751.60 which was seconded by Commissioner Jay Barcellona and carried unanimously except for Commissioner Robert Minkler, Sr. abstaining on 22325.

Commissioner J.C.K.: Okay, so noted. Okay, we'll move on to Treasurer's Report.

TREASURER’S REPORT:

Maria Bucsanszky: Treasurer’s Report for March 8th, 2023.

Previous Balance – February 1 st , 2023	\$5,265,536.52
Deposits	\$2,225,079.87
Payroll and Adjustments	\$ 375,616.14
Current Bills	\$ 273,264.47
Ending Balance as of March 1st, 2023 (original meeting date)	
without the add-on bills	\$6,841,735.78

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer’s Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were pass through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I have none.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: Unfinished none.

Commissioner J.C.K.: Okay, Mr. Attorney.

Christopher Howell, Attorney: Just with regard to 109, the project over there, I sent over to the Town Building, the Zoning Department, all outside jurisdictional

approvals that were needed. We did get a conditional approval on the resolution that was passed in October or November. We believe we met those conditions now and we're just waiting to hear back from the Building Department and the next step after that would be issuance hopefully of the permits to move the project forward so I'll keep the Board advised as we progress on that project.

Commissioner J.C.K.: Okay, any questions for Chris? Okay, Madam Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief

Chief Michael Balog: Nothing.

Commissioner J.C.K.: Nicole.

Labor Counsel – Nicole Grzeskowiak: None.

Commissioner J.C.K.: Okay, we will go on to New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: Mr. President I'd like to make a motion to do Resolution 2023-3-2. It's a legal contract for the General Counsel.

Commissioner Patrick Kenny made a motion to approve Resolution 2023-3-2 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner P.K.: I'd like to make a motion for Resolution 2023-3-3 which is the resolution moving Battalion Chief Robert Minkler, Jr. up to Provisional Deputy Fire Chief.

Commissioner Patrick Kenny made a motion to approve Resolution 2023-3-3 which was seconded by Commissioner Jeffrey Moran and carried unanimously except for Commissioner Robert Minkler, Sr. not voting on that Resolution.

Commissioner J.C.K.: Understood. Okay, Commissioner Minkler.

Commissioner R.M.: Nothing at this time sir.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: Nothing.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M. Nothing.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: No New Business.

Commissioner J.C.K.: Madam Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Nothing.

Commissioner J.C.K.: Nicole.

Labor Counsel – Nicole Grzewkowiak: Nothing.

Commissioner J.C.K.: Okay, we'll move on to Remarks, Comments or Questions From The Audience.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Captain Paul DeLeo: Mr. President, my name is Captain Paul DeLeo with the Port Reading Fire Department located at 10 Beacon Street. I wanted to come here and give a personal debt of gratitude to the Fire District as a whole. On February 2nd we had a major catastrophe in Port Reading on a 180 foot storage tank full of gasoline that the internal floating roof sunk creating a severe potential hazard for our community, Port Reading, as well as the neighboring communities for environmental hazards as well as everything else. Patrick Kenny, I want to personally thank you for your role as Emergency Management Coordinator and I also want to thank the Fire District as a whole because they provided the logistical support resources expertise from your management to your Chiefs and congratulations to both of you, their management, their fire department, the Rank and File and everybody. They were out there for multiple days with the Fire Department battling the elements and doing things that this District doesn't get to do all the time and our District doesn't get to do all the time. It's something that we train upon. I want to put a special thank you out to Battalion Chief Mark Minkler who worked side by side with me during the four or five days of freezing cold weather. We rotated out shifts, we did the best work we could and it turns out that what we did was impactful, was matterful and actually probably saved a later catastrophe which we had later on when we the tank actually caught fire. Talking to the experts our foam application that we did to suppress those vapors probably reduced that secondary fire to something that could be much more manageable. But I cannot extend enough gratitude to this Board and your Fire District to being such good partners for Port Reading Fire Department. I don't the

Port Reading Fire Department but that day I did. I was Incident Commander and it kind of rolled over to each day so I thank the Board for your continued support, your logistical support, your expertise that your entire Fire Department from the Rank and File from the bottom all the way to the top and especially Mark Minkler. If there is anything I could ever do for this District please call me anytime and I will be there. It was the hardest work and to see those firefighters out there in those subzero temperatures through the night for four or five days and then have to pick up all the gear and organization and demobilize it was challenging for everybody and you guys should be proud of what you have and I want to act on your words for moving forward. There is a definite reason to build your department because it is so good right now, it was such an asset to us and I hope the next time you have the opportunity to build it you can build it. Just keep doing what you're doing because we appreciate it. We would like to build our department too but I can't thank you guys enough. I'm sorry if I'm getting a little choked up.

Commissioner J.C.K.: No, no it's okay.

Captain Paul DeLeo: It's really nice to practice those skills all the time and then to get to apply them in an area where you usually don't get to do those things. But I know I show a lot of you Chiefs out there all the way down the line so I can't thank you guys enough.

Commissioner J.C.K.: Thank you for coming, it was really nice. Chief, can you please make sure that the Rank and File gets those communications.

Chief Michael Balog: Absolutely.

Commissioner J.C.K.: Thank you. Okay, Chief Fee.

CHIEF'S REPORT:

	<u>2022</u>	<u>2023</u>
February calls	42	49
Year To Date	97	92

Commissioner J.C.K.: Okay, anybody else?

David Hines, President Local 290: I want to congratulate the Commissioners on their recent election. It's a good working team that we have here in moving the department forward. An area of concern that has come up though is with the special question that came up for staffing for safety for the community for the Career Firefighters, for the Volunteers, for the firefighters that come visit the community I was dismayed to observe it myself and to get reports back from people that the management of the Volunteer Fire Company actively spoke negatively about adding staff. You know a May Day for volunteer and career firefighter is a horrible thing. You saw what happened up in Buffalo and I was very upset to see that come out of an organization

that the union has always tried to work with to bridge gaps, to embrace the younger newer members and try to keep a harmonious environment. To see that actively go on was very disheartening. It came from people in the community, it came from other volunteer firefighters telling me what was going on and I was just very disappointed in that and I hope that we wouldn't have that kind of thing going on. Everybody has their right to their vote as we all know here but to have, you know, somebody from the career side did that as a supervisor I'm sure it would cause problems and the volunteer fire company has 1.5 volunteers that come out to calls so I don't understand what their end game was but I hope that maybe they re-evaluate their thoughts on this. That's all I have on that. Then I just had something that I wanted to talk about in closed session if possible.

Commissioner P.K.: Just to echo what you just said I think it was on both sides because you had retired members on your side, let's clear the air, it's not on one side but both sides that were kind of going against it negatively and some active members.

David Hines, Local 290: And that's why I said everybody has a right to their own opinion and feelings and actions. We don't want to suppress that but when it comes from the fire company's management that's disheartening. And I've had conversations with career firefighters on this also. It's not easy.

Commissioner P.K.: I can say right now as a Board member, my 25th year now, working with the new Chief we've already had conversations with the Board to, even though the question went down, to booster the roles even more on the career side for the safety.

David Hines, Local 290: And we appreciate that absolutely.

Commissioner P.K.: And we actually have other things that are going on.

David Hines, Local 290: And the union would like to be a partner with that. We have a lot of resources that we can bring into the community.

Commissioner P.K.: If he needs you he's going to reach out to you because he's running with it in a good way. If you want to move this District forward we're going to do what we got to do within the law that we can do so we can do better and make sure that the safety is there for everybody.

David Hines, Local 290: I thank you for that.

Commissioner J.C.K.: Okay, anybody else? Okay I need a motion go to Executive Session for a minute to address some personnel and matters. I

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for some personnel and matters at 7:30 PM which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 7:45 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Mr. Attorney, do you want to give us a summary?

Christopher Howell, Attorney: Yes, tonight's Executive Session was a brief session. We first heard from the President of Local 290. He just raised issues about the Relief Association around the formation of Company 2 for career members and we discussed that. We also then just briefly discussed personnel matters on training and equipment for our personnel and that would conclude the Executive Session tonight Mr. President.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 7:50 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

WOODBRIAGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

March 1,2023

3/03/23

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
02/02/2023	22221	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-2,800.00
02/02/2023	22222	PSE&G	Acct#7355632500/Firehouse 12/10/2023-01/11/2023	-823.05
02/02/2023	22223	Staples Business Advantage	A/C# 6035-5178-2066-2780 Supplies	-73.97
02/02/2023	22224	PSE&G	Acct#1301369209/Parking Lot	-37.61
02/02/2023	22225	Absolute Fire Protection Co., Inc	2014 Spartan - Water Leak (1-2)	-1,223.17
02/02/2023	22226	Glasson's Auto Repair	2009 Chevrolet Suburban - Oil Change , Replaced Brak...	-1,906.36
02/02/2023	22227	W.B. Mason Co., Inc	C/S# C1235200 - Supplies	-213.19
02/02/2023	22228	W.B. Mason Co., Inc	C/S# C1235200 - Supplies	-358.90
02/02/2023	22229	American Irish Association	Ad in Book for Irish Assoc.	-200.00
02/02/2023	22230	Charles Mangione	Website Maintenance - January 2023	-75.00
02/02/2023	22231	Christopher Howell	Professional Services Rendered	-925.00
02/02/2023	22232	Comcast	Account #8499053400759387/Computer Internet	-371.52
02/02/2023	22233	Home News Tribune	Account#ASB-076094- Notice 2021 Summary of Audit	-105.20
02/02/2023	22234	Spectrotel	Account #3434856/Clerk	-58.18
02/02/2023	22235	U.S. Bank	Acct#4798531221546585/Subscription, Coffee & Late C...	-176.48
02/02/2023	22236	Verizon Wireless	Acct#342401275-00001/Cell Phone	-174.92
02/02/2023	22237	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-160.72
02/08/2023	22239	Christopher Howell	Monthly Fee - February 2023	-4,150.00
02/08/2023	22240	ELECTEC, INC	Voting Machines/Technician - Fire Election - Febuary 18...	-2,761.87
02/08/2023	22241	Elizabethtown Gas	Account #7194826935/109 Green St 12/27/2022 - 01/2...	-333.91
02/08/2023	22242	IAAI	Chapter Dues - Hilliard, Robert J	-45.00
02/08/2023	22243	Kathryn Howell	Poll Clerk - Fire Election February 18, 2023	-175.00
02/08/2023	22244	Kay McAuliffe	Poll Clerk - Fire Election February 18, 2023	-175.00
02/08/2023	22245	Lisa Lanza	Poll Clerk - Fire Election February 18, 2023	-175.00
02/08/2023	22246	Martin Genser	Poll Worker - Fire Election - February 18, 2023	-175.00
02/08/2023	22247	Mary Ann Sofka	Poll Clerk - Fire Election February 18, 2023	-175.00
02/08/2023	22248	Robert Foerch	Poll Clerk - Fire Election February 18, 2023	-175.00
02/08/2023	22249	Robert Paul	Poll Clerk - Fire Election February 18, 2023	-175.00
02/08/2023	22250	Rosemary Arway	Poll Clerk - Fire Election February 18, 2023	-175.00
02/08/2023	22251	UNITED HEALTHCARE	Member# 306131456-1 - Insurance Premium March 2023	-597.16
02/08/2023	22252	Wellcare	Acct # 34694850 - K. Howell - March 2023	-9.30
02/08/2023	22253	IAAI	Chapter Dues - Jago & York	-90.00
02/08/2023	22255	Betty Sullivan	Poll Worker - Fire Election February 18, 2023 Sewaren ...	-200.00
02/16/2023	22257	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-46.04
02/16/2023	22258	Bowco Laboratories Inc	Regular Service/109 Green Street	-76.00
02/16/2023	22259	Comcast	Account #8499053400528238/Computer Internet	-83.47
02/16/2023	22260	Elizabethtown Gas	Account #2164284700/418 School St 12/27/2022 - 01/2...	-1,498.58
02/16/2023	22261	MIDDLESEX WATER COMPA...	Account #6550200000/418 School St 11/02/2022 - 02/0...	-823.29
02/16/2023	22262	NJIAAI	Conference Fee/Minkler M.	-650.00
02/16/2023	22263	The Language Center	Election Ballot Translation February 18, 2023	-250.00
02/16/2023	22264	Township of Woodbridge-Com...	Fuel October 1, 2022-December 31, 2022	-2,492.36
02/16/2023	22265	Verizon Connect	C/S #WOOD028 Monthly Service January 2023	-45.94
02/16/2023	22266	Verizon Wireless	Acct#342401275-00001/Cell Phone	-79.50
02/16/2023	22267	MIDDLESEX WATER COMPA...	Account #2541534611/109 Green St 11/02/2022 - 02/02...	-192.66
02/16/2023	22268	Verizon Wireless - Laptop Mod...	A/C# 982554463-00001/Laptop Modem	-760.20
02/16/2023	22269	MIDDLESEX WATER COMPA...	Hydrant Service - February 2023	-44,619.64
02/16/2023	22270	PSE&G	Acct#7550582203/109 Green Street - 01/10/2023-02/07/...	-411.57
02/18/2023	22271	John Mitch	Chairman - Fire Election February 18, 2023	-599.00
03/01/2023	22254	Catherine Crowe	Reimbursements - Health Benefits February 2023	-384.38
03/01/2023	22272	A&K Equipment Co	Plow Service 2020 Ford Transit 1-3-10	-249.95
03/01/2023	22273	Absolute Fire Protection Co., Inc	2006 Alf Ladder - Replaced Light & Wire & Labor Truck ...	-955.40
03/01/2023	22274	Allied Oil	Account# 10-7831212 - Fuel	-2,286.28
03/01/2023	22275	Aquila Landscape Contractors	Salt Parking Lot & Walkways -109 Green Street 02/01/2...	-275.00
03/01/2023	22276	Board of Fire Commissioners ...	Dispatch - 2nd Qtr 2023	-20,316.00
03/01/2023	22277	Bowco Laboratories Inc	Regular Service/109 Green Street-January 2023	-50.00
03/01/2023	22278	Christopher Howell	Monthly Fee - March 2023	-4,150.00
03/01/2023	22279	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 03/1/2023 - 03/31/2023	-13,433.61
03/01/2023	22280	Dunford Refrigeration Heating ...	PM Service - Ice Machine	-469.00
03/01/2023	22281	Fire and Safety Services LTD	1998 Pierce Lance - Repair Air Leak - (1-3)	-381.86
03/01/2023	22282	Glasson's Auto Repair	2021 Ford Explorer - Oil Change (1-3-3)	-95.83
03/01/2023	22283	Hackensack Meridian Team H...	Review OSHA Resp. Questionnaire	-1,005.00
03/01/2023	22284	Home News Tribune	Account#ASB-076094- Notice 2023 Fire Budget/Election...	-116.37
03/01/2023	22285	Hugh Drumm	Reimbursement - Accounting II & Macroeconomics	-1,785.00
03/01/2023	22286	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - March 2023	-254.25
03/01/2023	22287	Major Police Supply	Removed Bad Power Supply	-252.48
03/01/2023	22288	Margaret Sulej	Cleaning 109 Green Street 02/08/2023	-180.00
03/01/2023	22289	Maria Bucsanszky, E.A.	Monthly Fee - March 2023	-6,000.00
03/01/2023	22290	Marie Gould	Reimbursement - Health Benefits February 2023	-384.38
03/01/2023	22291	Mary Ann Sofka	1 HR Transcription For WFD Regular Meeting 02/01/2023	-30.00
03/01/2023	22292	Mary Karnas	Reimbursement - Health Benefits - February 2023	-384.38

Date	Num	Name	Memo	Amount
03/01/2023	22293	Middlesex Cnty Fire Prev & Pr...	Fire Inspector Class (6)	-210.00
03/01/2023	22294	NFPA MANCHESTER ...	ID#3596184 - Fizer-Membership	-175.00
03/01/2023	22295	PSE&G	Acct#1301369209/Parking Lot	-34.78
03/01/2023	22296	Settembrino Architects	Professional Services - NJDEP Permit Application/109 ...	-590.00
03/01/2023	22297	Sophie Bader	Reimbursement - Health Benefits February 2023	-384.38
03/01/2023	22298	Standard Insurance Company	Life Insurance - Policy #136829 - March 2023	-4,190.04
03/01/2023	22300	Superior Office Systems, Inc	Account #EDH608-001- Supplies	-82.00
03/01/2023	22302	United Healthcare - RX	Member #0216770561-Prescription T Howell March 2023	-36.10
03/01/2023	22303	W.B. Mason Co., Inc	C/S# C1235200 - Supplies	-268.28
03/01/2023	22304	West Hudson Industries	Badge - Chief Balog	-107.00
03/01/2023	22305	A&K Equipment Co	Plow Service 2005 Ford Excursion 1-3-4	-413.20
03/01/2023	22306	Bowco Laboratories Inc	Regular Service/109 Green Street - February 2023	-50.00
03/01/2023	22307	Fire and Safety Services LTD	1998 Pierce Lance - Repair Rear Door - (1-3)	-479.56
03/01/2023	22308	Glasson's Auto Repair	2020 Ford - Oil Change (1-3-8)	-81.81
03/01/2023	22309	W.B. Mason Co., Inc	C/S# C1235200 - Supplies - UPS Battery	-184.88
03/01/2023	TEPS	State of NJ- Health Benefits F...	Health & Prescription - Active Employees - 03/1/2023-03...	-96,576.30
03/01/2023	TEPS	State of New Jersey- Health B...	Health Benefits Retiree - 03/01/2023 - 3/31/2023	-44,063.21
Total Northfield Bank - Voucher				-273,264.47
TOTAL				-273,264.47

WOODBIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 1
WOODBIDGE, NJ

RESOLUTION
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 1, Woodbridge held the annual election in accordance with NJSA 40A:17-72 on February 18, 2023, and

WHEREAS, this election was held in the time and manner as prescribed by statute,

THEREFORE BE IT RESOLVED that the results of the election were as follows:

For Fire Commissioner (3 Years):

John C. Kenny	382 votes
Patrick Kenny	361 votes
Write-In	6 votes

Public Question #1

“Shall the Fire District No. 1 2023 fiscal year budget be adopted with total revenues of \$13,642,310.11 which includes \$11,853,244.00 to be raised by taxation and total appropriations of \$13,642,310.00?”

Yes	233 votes
No	213 votes

Public Question #2

"Shall the Board of Commissioners of Fire District Number #1 in the Township of Woodbridge be authorized to increase the 2023 amount to be raised by taxation in the Fire District annual budget, by \$3,435,000. million dollars as provided by N.J.S.A. 40A:4-45.45, notwithstanding that its amount to be raised by taxation will exceed the two percent (2.0%) increase limitation.

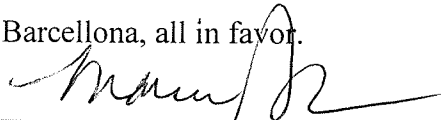
REF – New Firefighter Salaries/Health Benefits/Fringe

Benefits/Uniforms/Turnout Gear/Radios	\$3,435,000.00
---------------------------------------	----------------

Yes	197 votes
No	231 votes

Motion to certify election results made by Comm. Minkler Sr, seconded by Comm.

Barcellona, all in favor.



Maria Bucsanszky
District Clerk

March 8, 2023

2023-3- 2

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR LEGAL SERVICES**

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S. A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year and may be extended each calendar year there from as approved by this governing body; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has submitted a proposal on or around March 6, 2023 indicating they will provide the Legal Service for the Woodbridge Board of Fire Commissioners for the fee of \$54,000.00 beginning on March 1, 2023 and ending February 29, 2024; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Law Offices of Christopher T. Howell, Esq. has not made any reportable contributions to a political or candidate committee of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ in the previous one year, and that the contract will prohibit the Law Office of Christopher T. Howell, Esq. from making any reportable contributions through the term of the contract, and

WHEREAS, Maria Bucsanszky, Clerk of the Woodbridge Board of Fire Commissioners, has hereby certified that the amounts of the contract to be awarded exceed \$17,500 and as to availability of adequate funds from the appropriate line items of the official budget to which the contract will be property charged as required pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ authorizes John Kenny to enter into a contract with Law Offices Christopher T. Howell, Esq. as described herein; and,

BE IT FURTHER RESOLVED that the two-year Vendor Certification; Business Disclosure Entity Certification, the Determination of Value and the Vendor's NJ Business Registration Certification be placed on file with this resolution and same has been electronically filed with State of New Jersey Chapter 51 Review Unit; and

BE IT FURTHER RESOLVED that the Clerk of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ shall forthwith cause to be printed once, in a newspaper authorized by law to publish its legal advertisements, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in office of the Clerk, as required by N.J.S.A. 40A:11-5(1)(a)(i)

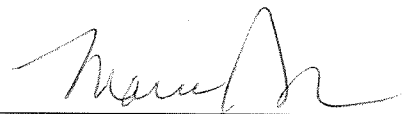
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1



JOHN C. KENNY

ADOPTED: March 8, 2023

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on March 8, 2023.



MARIA BUCSANSZKY – Clerk

2023-3-3

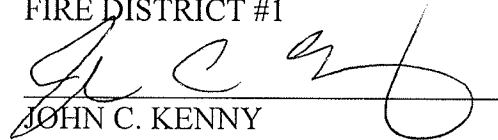
RESOLUTION

WHEREAS the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge are at all times desirous of maintaining a high level of fire suppression and fire prevention within the Fire District No. 1 of the Township;

WHEREAS, the Fire Department personnel has increased in size over the years to keep pace with growing demands of the District; and

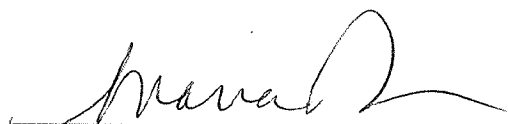
NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge that pursuant to N.J.S.A. 40A:14-7; 40A:14-81 and 40A:14-81.1 the Board has approved the appointment of Robert Minkler to Provisional Deputy Fire Chief to assist with the day-to-day operations of the fire department as outlined in the department's organizational chart on an interim basis until the Board can approve a permanent appointment to be filled by an eligible employee through the New Jersey Civil Service Commission subject to any and all applicable requirements and approval by the Commission. The position's terms and conditions of employment will be covered pursuant to an employment agreement between the District and the occupant of the position, both on a provisional/interim basis and/or a permanent basis. The provisional appointment of Robert Minkler, Jr. shall begin sometime on or after 2/27/2023.

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1


JOHN C. KENNY

ADOPTED: March 8, 2023

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on March 8, 2023.


MARIA BUCSANSZKY – Clerk

To: Chief Balog
From: Battalion Chief Hines

Date: March 7, 2023

Monthly Compliance Report for the March 2023 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 2/6
- Rae meter calibration 2/6
- Building extinguisher checks 2/12
- SCBA inspection 2/10
- Ground ladder inspections 2/21

Quarterly Inspections

- None

Bi-Annual Inspections

- None

Annual Inspections

- Respiratory OSHA form review underway
- Fit testing completed
- PPE Inspection

Upcoming Events/Other:

- ISFF Tags awaiting printer

Respectfully Submitted,
Battalion Chief David Hines

To: Chief Balog
From: Battalion Chief Hines

Date: March 7, 2023

Monthly Building Report for the March 2023 Fire Commissioner Meeting

- Dunigan Plumbing replaced O ring kits on Bay 4 and 5 airline reels 12/29
- Watch desk UPS console Battery was changed out by the township
- The rear parking-waiting on Jim's signs to deliver approved signage.
- Bowco completed monthly service
- Survey Company at 418 School on 2/16
- New shed had shelving and tool storage installed
- Bunk room informational whiteboard and corkboard installed

Respectfully submitted,
Battalion Chief, David Hines

WOODBIDGE FIRE PREVENTION BUREAU REPORT FEBRUARY 2023

DATE: March 1, 2023

REPORT COVERING: FEBRUARY

FIRE INVESTIGATIONS: 1

TOTAL INSPECTIONS COMPLETED IN FEBRUARY: 112

COMPLAINTS & SPOT INSPECTIONS: 5

LIFE HAZARDS: 13

QUARTERLY:0

SEMI-ANNUAL: 0

NON- LIFE HAZARD USES: 28

TOTAL REINSPECTIONS: 64

PERMITS ISSUED: 1

TOTAL AMOUNT BILLED IN FEBRUARY: \$1,696.00

TOTAL AMOUNT COLLECTED FEBRUARY: \$696.00

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: None

REQUESTS: None

OTHER:

**Robert Fizer
Captain/Fire Official**

FEBRUARY 2023 Hydrant Report

Currently there is nothing new to report.

Respectfully Submitted,

Robert Fizer
Captain/Fire Official
Woodbridge Fire Dept.

Monthly Equipment Report

February 2023

Engine 1

- Outstanding Issues
 - Work in progress with Cummins – Oil leak and a recall matter
- Resolved
 - Work completed and engine returned from Elizabeth Truck Center
 - Check Engine light – Defective Heat Exchange Solenoid replaced

Engine 2

- Outstanding Issues
 - Front intake indicator shows partial opening in valve
 - Absolute to evaluate
 - Work in progress with Cummins – Diesel leak caused OOS
- Resolved

Engine 3

- Outstanding
 - No repairs outstanding
- Resolved

Truck 6

- Outstanding
 - Truck is leaning to the right again – Monitoring
- Resolved
 - Discharge leaking was repaired
 - Driver body quartz light replaced

Auxiliary Vehicles

- Outstanding
 - 1-3-5 has recalls waiting on parts
 - 1-3-5 lightbar and arrow stick repairs
 - 1-3-1 has a lighting issue being investigated and will need a replacement arrow stick

- 1-3-8 recall issue and repair pending
- 1-3-9 recall issue and repair pending
- Resolved
 - 1-3-3 recall issue resolved

Turnout Gear

- Outstanding
 - Second set of gear for new hires still pending
 - Gear sent out for decon/repair following Buckeye incident 23014180
 - Gear sent out for decon/repair following Buckeye incident 23025506
 - Two pair of boots replaced due to Buckeye incident 23025506
- Resolved
 - Hoods ordered

Equipment Out of Service

- Outstanding
 - Four lengths of 5" supply hose damaged at Buckeye incident 23025506 – Quotes pending
 - Multiple nozzles in need of repair – State Line to be notified
- Resolved
 - Meter #1 repaired – new sensor and pump calibration
 - SCNA frame & cylinder repaired

Rescue 1

- Outstanding
 - Part to upgrade air brake system is in – Rescue towed to Fire & Safety
 - Damage caused by tow company – Awaiting quote for repair from Fire & Safety
- Resolved
 - Committee met and will proceed with equipment purchases

Miscellaneous

- Outstanding
 - Working with vendor for exterior gear (Tech Rescue Gear) – Quote submitted
- Resolved
 - TNT Annual Maintenance scheduled

Orders & Deliveries

- Ordered
 - Multiple orders of equipment for Rescue 1, Training Division, Pre-Planning on back order
 - Uniforms for Chief Balog
 - Uniforms for Deputy Chief Minkler
 - Equipment for Rescue 1

- Particulate blocking hoods
- Delivered
 - RAE Meter # 1 repaired and dropped off by Gen-El

WOODBIDGE FIRE DEPARTMENT

418 School Street

Woodbridge, NJ 07095

Robert Minkler Jr.

Deputy Chief

Division of Training

732-602-6050 Ext. 6181

Monthly Training Report February 2023

- Members completed their yearly Haz-Mat refresher.
- Seven applications were accepted by MCFA for Fire Inspector class with a start date of 03-06-2023.
- Members attended EMT Refresher classes.

Respectfully Submitted

Robert Minkler Jr,

Deputy Chief

Division of Training



WOODBRIDGE FIRE DEPARTMENT

Monthly Pre-Plan Report

- There was no pre-planning conducted in the month of February due to annual refresher training and training of the daytime firefighters.
- In the process of completing an update for the SHELL Pre-Fire Plan. Working with the consultant pertaining to the changes of the fire protection systems with-in the facility.
- Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,

Mark J. Minkler
Battalion Chief CFEI / CVFI
Division of Pre-Incident Planning
Woodbridge Fire Department

February 2023