

## MEETING OF AUGUST 4, 2010

The meeting of the Board of Fire Commissioners, Fire District No. 1 was called to order by Commissioner JC Kenny at 7:10 P.M.

The Clerk read the "Open Meeting Act" requirements.

Comm. JC Kenny led a pledge to the flag.

A moment of silence was observed for departed members.

**ROLL CALL:** Comm. JC Kenny, Patrick Kenny, Howell, Gardner (left at 7:50): Present.  
Comm. Gould: Excused.  
Attorney-Maureen Goodman and Clerk-John Ur: Present.

**MOTION** to accept the minutes from the previous meeting of June 25, 2010, as written made by Comm. Howell, seconded by Comm. Patrick Kenny. Comm. Gardner: Abstained.

### COMMITTEE REPORTS:

**PERSONNEL:** Comm. Howell reported that Employees #1374 and #1401 have returned to work. Vacation schedules are proceeding as normal. Has received three additional letters of intent to retire. Comm. JC Kenny asked the Clerk if we have the finances to pay out these retirements. Maria responded yes, we should.

**EQUIPMENT & PURCHASING:** Comm. JC Kenny reported monthly janitorial supplies. Repairs have been going on with Engines 9 & 10. Hose testing and pump testing is scheduled for this month. Working with other districts to try and get a better price for costs. Still working on getting appraisal so that Engine 11 can be sold.

**BUILDING & RADIOS:** Comm. Patrick Kenny reported normal janitorial supplies, i.e. linens, Bowco, etc. Cummings replaced the batteries and PM'd the generator. Airtech repaired the backroom air conditioning unit. Barrier Electric reviewed the solar panel system. Update Right to Know information. Updated server in Fire Prevention office. George Paul (under new name) installed a new ballast in the work room and replaced light bulbs. Is getting a quote from Motorola in September to finish out the mobiles on Engines 9 & 10, 1-3-2, 1-3-4, 1-3-6. The system is scheduled to hopefully start in September. 30 day grace period. Will slowly get into the fire department, probably by the end of October, beginning of November. May purchase a couple more portables for apparatus. There is a template in everyone's packet for what the portables and mobiles will look like, channel & frequency wise. There are six zones, 15 frequencies. Can do over 1,000 channels on each frequency. Still in the test period. Comm. JC Kenny asked about options. Comm. Patrick Kenny stated it's all part of the flash. Comm. Patrick Kenny stated that all of Fire Prevention will have their own frequency.

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Comm. Gardner questioned the bill on snow removal. Comm. Patrick Kenny stated that it's for the 09-10 season. Heavy season. He usually bills in the summer, at end of season. Comm. Patrick Kenny & duty captains keep track of when he is here.

**FIRE PREVENTION BUREAU:** Comm. Patrick Kenny gave the reports for the month of July 2010 submitted by Fire Lt. Keith Repace, copies on file in the F.P.B.

**HYDRANTS:** Comm. Patrick Kenny reported relining project in Sewaren. The 16 inch main off of 30 for Motiva is under the tracks and will continue. Moving a couple of hydrants in the S. Robert & Sewaren Ave. area. Waiting for the Board of Ed. to sign off on the easement with regard to the High School project. The water company is anxiously awaiting the easement agreement from the Board of Ed. Comm. JC Kenny asked about 16 inch pipe. Comm. Patrick Kenny stated that they are ripping out the 4 inch pipe in the Sewaren area and putting in 6 inch pipe. Has not heard anything from the water company on the rate increase.

**SAFETY:** Comm. JC Kenny reported that a meeting was held with the Local and volunteers. Spoke about ID tags. Comm. JC Kenny told them who to contact and how to get updated gear. They are looking for safety belts. Comm. JC Kenny has called someone three times to get price. Looking for training on hybrid cars and solar panels. Comm. JC Kenny will reach out. Comm. Gardner stated that there was an email from the County Fire Marshall regarding solar panels.

**LIAISON TO FIRE CO:** Comm. Gardner reported that he was on vacation and missed the last meeting. He spoke to the president and Chief and they did not have any items to add. Received new insurance card for the Chief's car.

**The report of PAYROLL and BILLS for July 2010:**

Payroll: \$290,955.80 Bills: \$539,048.08

**MOTION** authorizing checks for payroll and vouchers approved by the Board was made by Comm. Patrick Kenny, seconded by Comm. Howell. All in favor.

**TREASURER'S REPORT** as of August 4, 2010, read by Mr. Ur (see attached).

**MOTION** to accept the Treasurer's report as read by Comm. Howell, seconded by Comm. Patrick Kenny, all in favor.

**COMMUNICATIONS:** John Ur reported that all communications were passed on to the Board.

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**UNFINISHED BUSINESS:** Comm. Gardner reported that last month's meeting states Comm. Gould as excused and Comm. Gardner as absent on the roll call. Should be one or the other. Also, commented on the changing of last month's meeting date. The date was changed because several commissioners were going on vacation. He was asked when he would be available. He was coaching his son's All-Star team and tournaments. Basically, whether you win or lose, determines when your next game would be. Therefore, he wasn't able to make the meeting but did make the effort to do so. He listened to the tape and the discussion seems to indicate that he didn't want to be at the meeting and that's not the case. With regard to the negotiating committee, in the beginning of the process he said that he was not representing the majority of the Board and he didn't think it would be fruitful to be part of the discussions. With regard to Comm. Howell's comment that he has not contributed to the process, Maria keeps a folder of problems that have occurred throughout the year. He had asked Maria a number of times to put things in the folder when he chaired personnel. A number of Board members and people in the firehouse felt that he was taking too much of a leadership position on some items and that he should look for more consensus. So, when each board member was asked to submit items as to what they thought should be made in the contract, he asked for copies of each of the commissioners items, so that he could really see where the commissioners were coming from in an effort to try and build a consensus. It wasn't perceived that way. He was denied the information and feels it was inappropriate. He has contributed and wanted to contribute more. The Board will approve the contract and not himself as an individual commissioner. He still would like to receive that information. Believes that he is legally entitled to it. Obviously, it is confidential information but it is for him to understand what points can be worked on together.

Comm. JC Kenny stated that since October of last year, he has asked every commissioner to personally review the contract and for each commissioner to put in their individual suggestions and submit them to the Clerk's office and collectively they would be turned over to the attorney who was working on the contract. No suggestions really came until we finally got an attorney to negotiate the contract. It was clear then and is still clear now, that it is not a matter of what other commissioners wrote. It was a matter that each commissioner was to put in their personal feelings of what they thought should be changed or corrected in the contract. There were emails back and forth. He clearly got an opinion back (that he disagreed with) from the attorney that all was to be turned over to the attorney and the attorney would then discuss with the committee, which Comm. Gardner was asked to serve on. The attorney came to two meetings and took everyone's ideas into one pile and discussed every suggestion before the committee went to meet with the Local. He believes that is what Comm. Howell is referencing at last month's meeting.

Comm. Gardner does not disagree with what Comm. JC Kenny has stated. He has had the discussions with the Board and Comm. Howell that the things that are happening at the State level are significant and felt that the negotiations should be held off until September to give the legislature a chance to act. He doesn't believe that we should get into disagreements with the Union about items that may be predetermined.

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Comm. Howell has no problem with Comm. Gardner's opinion. He disagrees. There is so much to discuss in the contract and there is a great deal that the legislature will address. There is no guarantee that what the governor proposes will be enacted into law. We cannot sit around and wait for the legislature. The committee has met with the Union once and proposals were exchanged.

Comm. JC Kenny reported that a meeting was held with Fire District #1 and District #2 called by the town business administrator with Pat Simpson from TriData Consulting. District #2 expressed to the consultant that they have made drastic strides and improvements and are doing well. Data will be turned over along with data from District #1. A new study will come out shortly. District #2 stated that they did reach out to other districts for dual response, which did not seem to go anywhere.

Comm. JC Kenny reported on the minutes. The transcriber from the Clerk's office is not at the meetings. So, believes it would be easier to get a stenographer. Doesn't believe that it would be much of an impact. Maureen Goodman reported that she had obtained a quote about a year ago at \$250. per meeting and \$8. per page. She will call tomorrow and get a figure. Comm. JC Kenny will table until next month. Asked John how the minutes are corrected. John stated that they are corrected in the following month's minutes. Does not go back and correct the previous minutes.

**NEW BUSINESS:** Comm. Patrick Kenny reported an add-on bill from the water company for the hydrant bill of \$35,860.60. **MOTION** to pay add-on bill made by Comm. Howell, seconded by Comm. Patrick Kenny. All in favor.

Comm. Patrick Kenny reported that budget season will be soon. **MOTION** to send a letter to District #7 dispatch stating that Woodbridge Fire District #1 cannot financially support paying for the share of Woodbridge Township First Aid Squad in the 2011 budget and is looking for relief and that the squad pay their own share made by Comm. Patrick Kenny, seconded by Comm. Howell. All in favor.

Comm. JC Kenny asked the Board to look over and consider the Birdsall report regarding the next phase of the boiler having asbestos, etc. so that a detailed bid can be put together for next meeting.

Comm. JC Kenny reported on the network computer system. Make sure that the emails are being sent using the Fire District's network system. Protects us. Would like the attorney to look into internet policies and disclaimer. Madame Attorney stated that means that every email sent will likely be a public document and is discoverable. Comm. JC Kenny would also like to stipulate that if people are not following the policy, then this Board will not support paying for any legal fees involved. Madame Attorney will look into and draft.

Comm. JC Kenny reported on the fitness room. \$6,824. for updated equipment. The Club at Woodbridge helped with the equipment purchase process.

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Comm. JC Kenny reported on the League of Municipalities in Atlantic City. We do have the money in the budget to attend. We can get a \$250. discount on insurance for everyone that attends classes. There are things to learn about pension, healthcare, etc. **MOTION** to pay for the two nights and have the Clerk book the rooms made by Comm. Patrick Kenny, seconded by Comm. Howell. All in favor. If the individuals want to reimburse the District, that's fine.

**REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:**

**CHIEF'S REPORT:** Ron Leminelle

	<u>2010</u>	<u>2009</u>
July Calls	58	69
Y-T-D Calls	559	391

Bruce Horvath - asked about status of letter and would prefer in letter form.

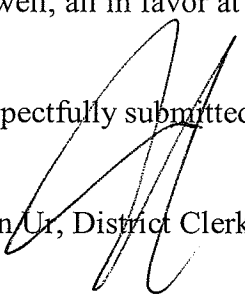
Attorney Maureen Goodman reported that the Board is not equipped to perform a criminal investigation. However, the Board could vote that the letter be submitted to the Attorney General's office, the Woodbridge Police, DOP, Middlesex County Prosecutor's Office, etc.

Bruce Horvath - does not want to cost the Board anything.

Comm. JC Kenny asked the attorney to turn the letter over to the Local Internal Affairs at the Woodbridge Police Department to see if there are any possible claims or abuse of office and an investigation to see if they can determine where the letter came from.

**MOTION** to adjourn the meeting was made by Comm. Patrick Kenny, seconded by Comm. Howell, all in favor at 8:00 P.M.

Respectfully submitted,

  
John Uri, District Clerk

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THE BOARD OF FIRE COMMISSIONERS DISTRICT NO 1

TREASURER'S REPORT

04-Aug-10

PREVIOUS BALANCE 06/25/10	\$	2,054,328.28
DEPOSITS		19,863.76
PAYROLL AND RELATED TAXES		-295,847.82
CURRENT BILLS		<u>-539,048.08</u>
ENDING BALANCE 08/05/10	\$	<b>1,239,296.14</b>

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**WOODBRIAGE FIRE DISTRICT NO. 1**  
**MONTHLY BILL LIST**  
**August 4, 2010**

Date	Num	Name	Memo	Amount
<b>Voucher - Columbia Savings</b>				
06/28/2010	10359	Bart & Bart, Certified Public A...	2009 Audit Preparation	-8,000.00
06/28/2010	10360	Township of Woodbridge-Co...	Solar Panel Project	-284,600.00
07/19/2010	10362	Canon U.S.A. Inc	Canon Copier	-6,219.00
08/01/2010	10363	Catherine Crowe	Reimbursement - Health Coverage July 2010	-762.20
08/01/2010	10364	JOHN TAKACS CONSTRUC...	Rent - 400 School Street & Back Garage - August 2010	-1,875.00
08/04/2010	10365	AT&T	Long Distance - Clerk	-57.76
08/04/2010	10366	Airtec Service Inc	Water Leak in Bathroom - Repaired PVC Condensate Line	-570.00
08/04/2010	10367	AT&T	Long Distance - Land Line - June 2010	-34.97
08/04/2010	10368	Avaya, Inc	#0100016876 Service Agreements	-447.72
08/04/2010	10369	Campbell Supply, Inc	Engine #10 - 3 Strobes Replaced	-857.13
08/04/2010	10370	Image First	Laundry Service	-99.43
08/04/2010	10371	J.A.B Automotive Service Ce...	2003 Dodge Durango - Replace Blower Motor Resistor	-64.21
08/04/2010	10372	Madsen & Howell, Inc	Supplies	-641.24
08/04/2010	10373	Occupational Health Services...	Fitness for Duty Physicals - Boelhower & Distelcamp	-110.00
08/04/2010	10374	Airtec Service Inc	A/C Repair	-120.00
08/04/2010	10375	Bowco Laboratories Inc	Regular Service - July 2010	-35.00
08/04/2010	10376	Central Municipal Joint Insura...	2nd Installment - Liability Insurance & Workers Compensation	-42,385.80
08/04/2010	10377	Comcast	2 - Digital Adapter Service Fee	-4.17
08/04/2010	10378	Eric M. Bernstein & Associate...	Professional Services Rendered - 6/1/2010 to 6/29/2010	-1,125.00
08/04/2010	10379	G.V.C. Chemical Corp	1 Shipment Shine On	-3,996.00
08/04/2010	10380	Gregory Goodman, Esq	Professional Services Rendered - August 2010	-3,900.00
08/04/2010	10381	Hoboken University Medical ...	Employee Assistance Program - 3rd Qtr 2009-2010 Contract	-502.50
08/04/2010	10382	Image First	Laundry Service	-99.51
08/04/2010	10383	Joe Romer Trophy Shop, Inc	1 Plaque - Maltese Cross with Engraving	-137.00
08/04/2010	10384	John Ur	Monthly Fee - July 2010	-4,333.33
08/04/2010	10385	Madsen & Howell, Inc	Supplies	-176.00
08/04/2010	10386	Michael A Bilyak Electrical C...	Repair Overhead light in Work Room	-110.00
08/04/2010	10387	Middlesex County Fire Acade...	Fire Department Drill - 6/24/10	-275.00
08/04/2010	10388	New Jersey State League of ...	NJ Municipalities Magazine October 2010 - June 2011	-16.00
08/04/2010	10389	Verizon Wireless - Laptop Mo...	Account #982554463-00001 - Laptop Modems	-832.19
08/04/2010	10390	Sophie Bader	Reimbursement - Health Benefits -July 2010	-419.88
08/04/2010	10391	Delta Dental Plan of NJ	Group # 1063-00001 08/01/2010 TO 08/31/2010	-8,814.46
08/04/2010	10392	Dorothy Wilcox	Reimbursement Health Benefits - July 2010	-419.88
08/04/2010	10393	Elizabethtown Gas	Acct #8116341423 - Back Garage	-25.03
08/04/2010	10394	Home News + Tribune	Account#076094 - 2009 Audit Report	-75.23
08/04/2010	10395	MegaPath Inc	Account #1826573	-196.01
08/04/2010	10396	Occupational Health Services...	Volunteer Physicals - Ganci & Raite	-184.00
08/04/2010	10397	Survivor Fire & Security Syst...	Regular Semi-annual Inspection of Kitchen Hood	-174.00
08/04/2010	10398	United Computer Sales & Ser...	Monthly Billing - July 2010	-582.00
08/04/2010	10399	Verizon Wireless	Account #585555042-00001 Cell Phones	-91.29
08/04/2010	10400	W.B. Mason Co., Inc	Toner, HP 4300	-163.99
08/04/2010	10401	Xerox Corporation	Account #072350267 Base Charge - June 2010 & Usage Charge 3/2...	-149.02
08/04/2010	10402	Elizabethtown Gas	Acct #2164284700 - Firehouse	-156.46
08/04/2010	10403	W.B. Mason Co., Inc	Supplies	-56.43
08/04/2010	10404	Campbell Supply, Inc	Engine #1 - Corroded Out Box Repaired	-491.52
08/04/2010	10405	Richard Lucas Chevy/Olds	2009 Chev Suburban - Misc Repairs	-29.95
08/04/2010	10406	Staples	Supplies - Acct# 7972 3200 0002 1825	-35.75
08/04/2010	10407	Campbell Supply, Inc	Engine #9 - Fire Pump Repair	-1,281.12
08/04/2010	10408	Campbell Supply, Inc	Truck #6 -Wiper Arm Broken and Replaced	-225.41
08/04/2010	10409	Verizon	CAD/Landline/Fire Alarm/Clerk	-271.56
08/04/2010	10410	Sovereign Bank	Account #2262030146 - Deposit to Money Market	-80,000.00
08/04/2010	10411	Lowe's	Flowers & Mulch for front of Firehouse	-27.61
08/04/2010	10412	Postmaster-Woodbridge	2 - Rolls of Stamps	-88.00
08/04/2010	10413	PSE&G	Account #6700830109 - Firehouse	-29.47
08/04/2010	10414	PSE&G	Electric - 400 School St & Back Garage	-56.43
08/04/2010	10415	Auto Parts of Woodbridge	Supplies	-14.00
08/04/2010	10416	Cummins Power Systems, LLC	Full Annual PM Service	-975.00
08/04/2010	10417	Postmaster-Woodbridge	1 Roll of Stamps	-44.00
08/04/2010	10418	Standard Insurance Company	Life Insurance - Policy #136829	-3,129.28
08/04/2010	10419	Cummins Power Systems, LLC	Replaced Battery on Generator	-284.80
08/04/2010	10420	McNeil & Co., Inc.	Accident & Health Policy Renewal - 2nd Installment	-1,763.50
08/04/2010	10421	United Parcel Service	Account #W3211W	-27.46
08/04/2010	10422	Verizon	Fire Alarm/CAD/Clerk	-179.02
08/04/2010	10425	Airtec Service Inc	A/C Repair	-625.00
08/04/2010	10426	Fitness Headquarters	Exercise Equipment	-6,828.00
08/04/2010	10427	Image First	Laundry Service	-99.43
08/04/2010	10428	Life Insurance Company Of N...	Volunteer Life Insurance- Policy # GL-5474	-409.62
08/04/2010	10429	Michael A Bilyak Electrical C...	Replace 3 lamps in HID exterior fixtures over bay doors	-240.00
08/04/2010	10430	Campbell Supply, Inc	Repairs to Truck #6 & Engine #10	-1,723.26

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Date	Num	Name	Memo	Amount
08/04/2010	10431	J.A.B Automotive Service Ce...	2005 Ford Excursion - Oil Change, Wiper Blades Replaced, Brake D...	-57.50
08/04/2010	10432	MegaPath Inc	Account #1826573	-196.01
08/04/2010	10433	Township of Woodbridge-Co...	Fuel Billing for April 1, 2010 to June 30, 2010	-1,611.97
08/04/2010	10434	Lowe's	Saw Blades for Reciprocating Saws on Apparatus	-75.50
08/04/2010	10435	Staples	Supplies - Acct# 7972 3200 0002 1825	-17.87
08/04/2010	TEPS	State of New Jersey- Health ...	Retiree Health Benefits August 2010	-12,833.35
08/04/2010	TEPS	State of NJ- Health Benefits ...	Health Benefits & Prescription Coverage - August 2010	-45,013.13
08/04/2010	10437	Vision Service Plan	Vision coverage - August 2010-GRP#120784800001	-1,179.80
08/04/2010	10438	Woodbridge Auto Parts	Supplies	-14.00
08/04/2010	10440	Glenn Skolsky	Snowplowing - 2009 - 2010 Season	-3,200.00
08/04/2010	10441	Riggins Inc	Fuel	-1,496.92
08/05/2010	10439	James Boelhower	Reimbursement - Tuition - Spring 2010	-579.00
Total Voucher - Columbia Savings				-539,048.08
<b>TOTAL</b>				<b>-539,048.08</b>